



## Participant Guide

### WELCOME

The 2023 Spring Meetings of the World Bank Group (WBG) and the International Monetary Fund (IMF) will take place in person from Monday, April 10, through Sunday, April 16, 2023, in the World Bank Group and IMF headquarters, in Washington, DC.

### GENERAL CONTACTS

#### EMERGENCIES

For emergencies outside HQ buildings  
Dial 911 for police/fire/medical

For emergencies in HQ buildings  
WBG: +1-202-458-8888  
IMF: +1-202-623-9911

#### CONTACT SECURITY

General Security/Lost & Found  
WBG: +1-202-473-3333  
IMF: +1-202-623-6740

Alert/Information Line  
WBG: +1-202-458-7669  
IMF: +1-202-623-9999

#### MEDICAL

For non-emergent medical needs,  
contact the on-site Medstar clinic at +1-  
202-842-1500 during office hours  
(Monday – Friday, 8:30 am – 4:30 pm)

#### ONLINE RESOURCES

[AMWeb](#) - Spring Meetings Website  
General Inquiries | [seccoffice@worldbank.org](mailto:seccoffice@worldbank.org)  
World Bank Group [Corporate Website](#)

#### CONFERENCE PLANNING OFFICES

Bank Corporate Secretariat Conferences Office: +1-202-473-7272  
Fund Secretary's Department Institutional Events: +1-202-623-0648

### SCHEDULE

The full schedule of the Spring Meetings and related events is available on [AMWeb](#). The public program of events will be streamed and registration is not required to view the event streams. Viewing links for events will be posted on the [schedule](#).

### HEALTH AND SAFETY PROTOCOL

Spring Meetings participants should follow prevailing health and safety guidance, including all signage posted in and around Bank and Fund buildings.

- Both vaccinated and unvaccinated participants may enter Bank/Fund buildings.
- While proof of vaccination is not required to enter the Bank/Fund buildings, it is recommended that individuals carry their vaccination certificate in case requested for travel or other venues. Participants are encouraged to check latest guidance on travel to the US on the [CDC website](#).
- Masks are optional but encouraged and available throughout the buildings.
- Participants are not required to undergo COVID testing, but they are encouraged to bring testing kits with them if they'd like to test themselves. Self-test kits will not be provided.

- People feeling unwell should not come onsite.
- Departure tests will not be available onsite. Departure tests (PCR) for travel should be scheduled in advance through a hotel, local testing facility or pharmacy. Arrangements and payments for these tests are the responsibility of the individual.

## REGISTRATION AND BADGES

All participants must be accredited in advance of the Meetings.

Spring Meetings badges will allow participants to access buildings from Monday, April 10 through Sunday, April 16. All individuals must display their Spring Meetings badges or Bank/Fund staff badges for access inside the security perimeter and into Bank/Fund buildings. It is not advisable, however, to wear identification badges in public outside the perimeter, especially if there are demonstrators nearby. Please be advised that from April 10 to April 16, all, including Spring Meetings badge holders, will be subject to magnetometer and x-ray screening before entering Fund/Bank facilities. Screening lines move quickly, but individuals should allow extra time for this process to arrive on time for a scheduled meeting.

- **Delegates:** Delegate badges will allow building access through Friday, April 21.
- **Press:** Press Badges grant access to the press room, press conferences, and press briefings. Members of the press must be accompanied by a staff escort within office areas at all times. Members of the press requiring building access after April 16 must comply with World Bank/IMF procedures for a visitors pass.

### Registration desk and badges pick-up

The main registration desk will be located in the Bank's I building and will be open from Monday, April 10 to Sunday, April 16, 2023, from 8:00 am to 5:30 pm (hours subject to change).

All approved in-person participants must show their registration confirmation email and photo ID to registration staff to pick-up their Spring Meetings badge.

## SECURITY

During the week of the Meetings, there will be an increased police presence around Bank/Fund headquarters buildings. In the event of an emergency, please follow the instructions of security and law enforcement officials.

A security perimeter will be in place around the World Bank MC building and IMF HQ 1 & 2 buildings from Wednesday, April 12, through Friday evening, April 14 (times subject to change). During this time:

- Access will be limited to those carrying a Spring Meetings badge or a Bank/Fund staff ID.
- Spring Meetings badge holders entering the security perimeter will be subject to magnetometer/x-ray screening – **please allow extra time for this process.** (Bank/Fund and ED staff will be permitted to bypass screening only by showing their Bank or Fund hard ID badge.)
- Visitor passes will not be issued for the IMF, MC and J buildings. Any planned in-person meetings during this time must include only Spring Meetings participants or staff.
- Delegation cars or other private vehicles will not be allowed to enter; only law enforcement vehicles or police-escorted motorcades will be allowed into the security perimeter. Delegation cars may drop off at perimeter entry points.
  - Perimeter entry points will be set at the MC South Entrance (G Street), MC Visitor Center Entrance (18<sup>th</sup> Street/Pennsylvania Ave), and Fund HQ2 Entrance (corner of 19<sup>th</sup> Street/Pennsylvania Ave).

## Security Tips

- In an emergency, the buildings may be evacuated, or you may be told to remain indoors until the situation has been resolved. In either instance, you will be notified by public address announcement, messages on digital signage/video monitors, and by Security personnel.
- Visibly display Spring Meetings badge at all times within the security perimeter. Keep badge in a secure place when outside the security perimeter. Immediately report the loss of a badge to Security.
- Do not leave personal items unattended.
- Avoid areas where crowds are congregating. If entry into the buildings is impeded by demonstrators, request assistance from police or security; do not engage in conversations or debates.

## What to do in an Emergency

### Building Evacuation

When: Fire, smoke, or a hazardous condition is detected in the building.

- Leave the building by the nearest evacuation stairwell. Do not use elevators.
- If you are mobility-impaired and cannot evacuate, call the emergency number listed on your badge, or use one of the emergency phones located in the stairwells/floors of Bank/Fund buildings.

If you see or smell smoke, do not wait for a public announcement.

- Leave the building immediately by the nearest evacuation stairwell.
- Follow the ceiling-mounted EXIT signs to the evacuation stairs. Evacuation stairs also are identified on wall-mounted maps at the elevator landings on all floors.

### Remain In Building (“Shelter-in-Place”)

In many situations, remaining indoors will be the most sensible response should an emergency occur.

When: A threat or dangerous condition outside the building is identified.

- Stay indoors until notified that it is safe to exit the building.
- Move away from street-facing offices to interior corridors and meeting rooms; listen for updates through public address announcements; be aware that the building air-handling systems may be turned off and elevators may be recalled to ground level. These are standard procedures.

### Building Closure

Should it be necessary to close a building, announcements will be made on the public-address system and messages will appear on digital monitors.

## CAMPUS MAP AND VENUE INFORMATION

### Accessibility

The World Bank Group and IMF are committed to providing access to events and supporting participants with disabilities. Once in the Bank buildings, questions about accessibility may be directed to the information desk.

### Getting Around the Bank MC building

- Bank buildings are ADA accessible; exterior doors and conference areas have push-button openers.
- MC building elevators have braille labels; the SE and SW elevators use vocal prompts.
- Bank buildings are equipped with restrooms and water fountains that are wheelchair accessible.
- Individuals requiring mobility assistance should contact WBG security upon arrival, +1-202-458-8888.

### Getting Around the IMF buildings

- IMF HQ buildings are accessible; exterior doors and restrooms have push-button openers.
- Individuals requiring mobility assistance should contact IMF Security upon arrival, +1-202-623-6740.



## WBG Buildings

### Main Complex (MC) Building – 1818 H Street, NW

- 2023 Annual Meetings/Morocco Information (Lobby, Level 1)
- ATM (Lobby & Level C1)
- Atrium Coffee Bar (Level 2)
- Banking Services (Level C2)
- Business Center Conference Rooms (Levels 2-11)
- Business Lounge (Lobby, Level 1)
- Café Nation (Level C1)
- Cafeteria/Global Hall (Level C1)
- Information Desk (Lobby, Level 1)
- Main Dining Room (Level C1)
- Meditation/Prayer Rooms (Level C2; follow signs to “J Tunnel” for rooms JB3-160 and JB3-162)
- Medstar Clinic (Level C2)
- Spring Meetings Store (Lobby, Level 1)
- World Bank Publications (Lobby, Level 1)

### F Building – 2121 Pennsylvania Avenue, NW

- ATM (Pennsylvania Avenue and L Street Lobbies)
- Cafeteria (Level K) and Café (Level 1)

### J Building - 701 18th Street, NW

- Business Center Conference Rooms (Levels 2-10)
- Business Lounge (Lobby, Level 1)
- Cafeteria (Level 1)

### I Building – 1850 I Street, NW

- Registration (Level 1)
- CSO Forum (Level 2)
- Cafeteria (Level 1) and Café (Level 2)

## IMF Buildings

### IMF HQ 1 - 700 19th Street, NW

- ATM (Level 1)
- Business Center Conference Rooms (Levels Red-10)
- Cafe (Level 2)
- Exhibits (Level 1-2, Gallery Red Level)
- Fund Publications (Red Level Tunnel Lounge)
- Gift Shop (Level 1, Lobby)
- Information (Level 1, Lobby)
- Networking Lounge (Level 1, Plaza)

### IMF HQ 2 - 1900 Pennsylvania Avenue, NW

- ATM (Level 1)
- Banking Services (Level 1)
- Bistro (Level 2)
- Business Center (Level 2)
- Business Center Conference rooms (Levels 3-12)
- Cafe (Level 2) (partially operational)
- CSO Lounge (Level 3)
- Exhibit (Levels 1-2)
- Gift Shop (Level 1, Atrium)
- Information (Level 1)
- Press Center (Level 2)

# TRANSPORTATION

Participants are advised to arrange for their own transportation between the airports, hotels, and the Meetings Campus.

From Monday April 10, through Friday, April 14, Spring Meetings participants may use the IFC (F building) shuttle, if needed. The shuttle will run between the IFC and the MC building from 8:00 AM to 6:00 PM (EDT) daily, on a 30-minute loop.

Parking will not be available in Bank/Fund buildings for delegations. Alternative arrangements should be made at public garages or use available street parking.

The use of public transportation and ride/bike shares is encouraged.

- [Metro](#)
- [DC Circulator Bus](#)
- [Capital Bikeshare](#)
- [Uber](#) and [Lyft](#)

## SERVICES

### [Bilateral Meetings/Business Center Conference Rooms](#)

**World Bank:** Business Center Conference rooms will be located in the Bank's MC and J buildings. These rooms are subject to availability and can be reserved in 30-minute windows of up to two hours. Reservations can be made through EMS/ or email [ambusinesscenters@worldbank.org](mailto:ambusinesscenters@worldbank.org) for more information.

**IMF:** Rooms will be assigned based on availability according to room capacity and meeting needs. For bilateral meeting with simultaneous interpretation, rooms can be reserved for up to two hours. Allocation is based on both room and interpreter availability. Requests to arrange bilateral meetings should be placed on the [Event Management System](#).

### [Business/Networking Lounges](#)

**World Bank:** Two business lounge locations (Bank: MC and J building lobbies) with lounge and table seating for informal meetings or to work between meetings will be available from Monday, April 10 through Sunday, April 16, 8:00 am to 6:00 pm daily. The Bank Business Lounges will be equipped with two guest computers, a local printer/copier, and international power strips to charge devices.

**IMF:** Business Networking Lounges will be available to provide spaces for small impromptu meetings in the IMF HQ1 building front lobby (Plaza) and HQ2 3rd floor. The HQ1 Delegates Lounge will be available from Monday, April 10 through Sunday, April 16, 8 am to 6 pm and will have a workstations for work guest to work from their computers and a self-printing station, and tables with seating with power outlets to charge mobile devices.

The HQ2 Delegates Lounge (co-located with the Business Center) will be staffed from Monday, April 10 through Sunday, April 16, 8 am to 6 pm, and will have a photocopier and workstations with outlets to charge devices.

### [Gift Shop](#)

**WBG:** World Bank Group souvenirs, logoed items, and sundries are available in the Bank's Café Nation located in the MC building on level C1 and in the Souvenir Shop located in the MC Lobby. Hours will be 10:00 am – 5:00 pm (Monday to Friday) and 10:00 am – 4:00 pm (Saturday).

**IMF:** IMF branded products can be found on the official [Souvenirs link](#), the IMF Gift counter in the HQ2 Lobby, or email your request to [secsouvenirs@imf.org](mailto:secsouvenirs@imf.org).

### [Information Desks](#)

**World Bank:** The information desk in the MC lobby will be open from Monday, April 10, through Sunday, April 16. An information desk will also be located in the I building, near the Registration area. Information Assistants may be reached by sending an email to [SECCOffice@worldbank.org](mailto:SECCOffice@worldbank.org).

**IMF:** IMF information desks, located in HQ1 and HQ2, will be open from Monday, April 10, through Saturday, April 15, 8:00 am – 4:30 pm. For assistance, contact [Secministerialmeetings@imf.org](mailto:Secministerialmeetings@imf.org)

## Food & Beverage

Food service outlets in Bank/Fund buildings will be open according to special schedules shown below.



**SPRING MEETINGS 2023** | WASHINGTON DC  
OFFICE OF THE DIRECTOR OF OPERATIONS

# DINING & DRINK

OPERATING HOURS | APRIL 10<sup>th</sup> - 16<sup>th</sup>, 2023

MC BUILDING	Operating Hours
<b>CAFETERIA</b> (CI LEVEL)	7:30 am - 2:30 pm   Mon - Fri CLOSED   Sat & Sun
<b>CAFÉNATION</b> (CI LEVEL)	8 am - 5:30 pm   Mon - Fri 7:30 am - 3 pm   Sat CLOSED   Sun
<b>ATRIUM COFFEE BAR</b> (2 <sup>nd</sup> FLOOR)	7:30 am - 4 pm   Mon-Fri CLOSED   Sat & Sun
<b>MAIN DINING ROOM</b> (CI LEVEL)	11:30 am - 2:30 pm   Mon - Sat CLOSED   Sun
<b>SOUVENIR SHOP</b> (MC LOBBY)	10 am - 5 pm   Mon - Fri 10 am - 3 pm   Sat CLOSED   Sun
J BUILDING	Operating Hours
<b>COFFEE BAR</b>	7:30 am - 5 pm   Mon - Fri
<b>CAFETERIA</b>	7:30 am - 2:30 pm   Mon - Fri
I BUILDING	Operating Hours
<b>COFFEE BAR</b>	7:30 am - 5 pm   Mon - Fri
<b>CAFETERIA</b>	7:30 am - 2:30 pm   Mon - Fri
IFC BUILDING	Operating Hours
<b>COFFEE BAR</b>	7:30 am - 5 pm   Mon - Fri
<b>CAFETERIA</b>	7:30 am - 2:30 pm   Mon - Fri
C BUILDING	Operating Hours
<b>COFFEE BAR</b>	7:30 am - 5 pm   Mon - Fri
<b>CAFETERIA</b>	7:30 am - 2:30 pm   Mon - Fri

For menus and more information, please visit WBG intranet <http://food/>



## WHERE TO EAT

### HQ1 BISTRO

Located within the 2nd Floor Cafe  
Espresso Bar with Breakfast Offerings, Take Out Salads and Sandwiches, Snack Offerings, Beer, and Wine

**MONDAY, APRIL 10**  
8:00 AM-5:00 PM

**TUESDAY, APRIL 11-FRIDAY, APRIL 14**  
7:30 AM-5:00 PM

**SATURDAY, APRIL 15**  
7:30 AM-4:30 PM

**SUNDAY, APRIL 16**  
7:30 AM-2:30 PM

### HQ1 CAFÉ

2nd Floor  
Cafeteria Full Lunch Offerings

**MONDAY, APRIL 10-FRIDAY, APRIL 14**  
11:30 AM-2:30 PM

**SATURDAY, APRIL 15**  
11:30 AM-4:30 PM

### HQ2 BISTRO

2nd Floor  
Espresso Bar with Breakfast Offerings, Take Out Salads and Sandwiches, Snack Offerings, Beer, and Wine

**MONDAY, APRIL 10**  
8:00 AM-5:00 PM

**TUESDAY, APRIL 11-FRIDAY, APRIL 14**  
6:30 AM-5:00 PM

**SATURDAY, APRIL 15**  
6:30 AM-4:30 PM

**SUNDAY, APRIL 16**  
7:30 AM-1:30 PM

### HQ2 CAFÉ

2nd Floor  
Cafeteria Limited Lunch Offerings

**MONDAY, APRIL 10-FRIDAY, APRIL 14**  
11:30 AM-2:30 PM



Hours of operation are for retail food operations during the Annual Meetings.

Payment for food and beverage will be accepted in cash (US dollars) or by credit card.

All major credit cards are accepted.

## Publications

Media partner publications will be on display in the IMF HQ1 and HQ2 buildings, from Tuesday, April 11, through Sunday, April 16.

**World Bank:** The World Bank offers free publications through its [Open Knowledge Repository](#), which contains a vast collection of research, reports, and data on a variety of developmental topics. You can purchase [Bank publications](#) from the WBG Bookstore located in the World Bank MC lobby from Tuesday, April 11, through Saturday, April 15, or from [Amazon.com](#). To stay up-to-date with the latest and upcoming titles, browse the [Spring 2023 catalog](#).

**IMF:** The IMF Publications display will be located in the HQ1 Red level Tunnel to HQ2 from Monday, April 10, through Friday, April 14.

## Wi-Fi Access

Complimentary Wi-Fi Access will be available in all venues during the week of the Meetings and no passcode is required. In the Bank Buildings, the Wi-Fi network is **AMGuest**.

# MOROCCO CULTURAL PROGRAM

Participants are invited to join one of the many activities hosted by the Moroccan Planning Team on behalf of the Kingdom of Morocco, host country of the 2023 World Bank and IMF Annual Meetings. Please refer to digital signage for more information.

## GREEN MEETINGS

In line with our organizational mission and the Sustainable Development Goals, the World Bank has implemented a campus-wide waste disposal system to improve recycling and composting efforts and reduce waste sent to landfill. We encourage you to help reduce our overall environmental footprint. In the common areas on each floor of the buildings, you will find four color-coded collection bins with detailed signage indicating what materials are to be placed in each.



- Blue Recycling– Recyclables such as bottles, cans, and plastics
- Green Recycling– Paper, including water boxes and cardboard
- Red Composting– Compostables, including food waste and all WB take-away containers
- Black Landfill– Any items that can't be recycled/composted. If you are unsure, place items here.

We encourage you to help in our sustainability efforts and respect our planet's resources by doing your part to reduce our overall environmental footprint. Please [watch this short video](#) on how you can help!