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FROM: Vice President and Corporate Secretary

**2025 Spring Meetings  
Logistics**

1. Attached is a document for information.
2. For more information about the 2025 Spring Meetings, please visit the Spring Meetings website, [AMWeb](#).
3. Questions on this document should be referred to Ms. Heather Henderson (202-473-6278, [hhenderson@worldbank.org](mailto:hhenderson@worldbank.org)) or Ms. Erin Whittaker (202-458-8310, [ewhittaker@worldbank.org](mailto:ewhittaker@worldbank.org)).

Distribution:

Executive Directors and Alternates

President

Bank Group Senior Management

Vice Presidents, Bank, IFC and MIGA

Directors and Department Heads, Bank, IFC, and MIGA





## 2025 Spring Meetings Logistics

### KEY TAKEAWAYS

- The 2025 Spring Meetings will be held in Washington, DC from April 21 to April 26.
- The schedule can be found on the Spring Meetings website, [AMWeb](#), and a [joint IMF/World Bank Meetings app](#) is now available to help staff and attendees navigate the Meetings.
- A security perimeter will be in place around the Bank MC and Fund HQ 1 & 2 buildings from Wednesday evening, April 23, through Friday evening, April 25 (times subject to change).
- While the perimeter is up (April 24 and April 25), visitor passes will **not** be available for the MC and J buildings. External participants will be required to have a Spring Meetings badge to enter the perimeter.
- [Registration](#) for all categories is open. Registration for Guests and CSOs will close on **April 11**.
- Business Center Conference Rooms can be reserved for bilateral meetings. Please refer to the [memo](#).

The 2025 Spring Meetings of the World Bank Group (Bank) and the International Monetary Fund (Fund) will take place in the World Bank Group and IMF headquarters, in Washington, DC, from Monday, April 21 to Saturday, April 26. Bank meetings will center around the broad theme, **Jobs – the Path to Prosperity**.

### SCHEDULE

The Spring Meetings schedule is now available on [AMWeb](#). This schedule includes session descriptions, IMF events, links to venue maps, and in the coming days, speaker information. The schedule is subject to change, so please refer to [AMWeb](#) regularly for updates. Links to view session streams will be added to the schedule when available. Events with no streaming link are not available to watch virtually.

### SAMPLE EVENT on AMWeb:

The screenshot shows a sample event card on the AMWeb platform. On the left, there is a large red clock icon displaying '14:00'. To the right of the clock, the event title 'WBG Flagship Event: Jobs – The Path to Prosperity' is displayed. Below the title, it says 'Event ID 397141 | WBG Event | Open'. Further down, it indicates the time '14:00 - 15:30 EDT' and the location 'Building: MC | Room: Preston Auditorium'. At the bottom left, there is a 'Watch Event' link, and at the bottom right, there is an 'Add to Calendar' button with a calendar icon. A small blue checkmark icon is visible in the bottom right corner of the card.

[A mobile app](#) is now available to help staff and attendees navigate the Spring Meetings. Staff and registrants can download the app to view an integrated Bank and Fund schedule and access interactive maps and other features. Staff can log in on their Bank-issued mobile device using single-sign-on to access additional features like the ability to create personalized schedule, update their profile to be

displayed on the participant list, and send in-app messages. Registrants can access these same features by logging in to the app using the “request a password” option.



**Download the IMF | World Bank Meetings App today!**

- Enjoy a seamless event experience
- Build a personalized schedule
- Find interactive venue maps
- Connect with other attendees
- Receive notifications and real-time updates

Bank staff and Spring Meetings registrants can log in to create their own schedule and access networking options.





### KEY MINISTERIAL EVENTS *(times and dates subject to change)*

#### **Development Committee Lunch (Restricted):**

- Thursday, April 24, 12:00 PM – 1:20\* PM (EDT) in the Shihata Conference Room (MC 13-121).
- A DC Lunch pin, required for access, will be granted to one person: the DC Governor or a Minister-level Representative only.
- DC Pins will be distributed by the DC Secretariat.
- \*Scheduled end time is listed online as 1:30 PM, but the session will end in time for the start of the Development Committee Plenary.

#### **Development Committee Plenary (Restricted):**

- Thursday, April 24, 1:30 PM - 3:30 PM (EDT) in the Preston Auditorium (MC main level).
- A DC Plenary pin is required to access. DC Pins will be distributed by the DC Secretariat.
- The event will be streamed online for registrants and staff (link will be available on the [AMWeb schedule](#)) and in the MC C2-350.

#### **International Monetary and Financial Committee (IMFC) Meetings (Restricted):**

- Breakfast and Plenary on Friday, April 25.
- These events are closed to invited IMFC constituencies and a few Observer institutions.
- Information about the IMFC meetings will be shared directly by the IMF Meetings Secretariat.

### REGISTRATION AND BADGE PICK-UP

#### **External Participants – Delegates, Observers, Guests, and CSOs/Parliamentarians**

Registration is required for external participants to attend Spring Meetings events in Bank/Fund buildings, or to access the streaming option for events on the [AMWeb](#) schedule. Login credentials to view online streams are provided in the registration confirmation letter.

All applications undergo a review process before being confirmed. Registration for Guests and CSO/Parliamentarians will close on **April 11** to allow sufficient time to process and clear applications. Delegates (member country representatives registered through their Executive Director’s office) and [Observers](#) can register through the close of the Meetings.

A Participant List of registrants who have opted-in to be shown is available under [Networking](#) on [AMWeb](#) and under “Participants” on the joint app.

### **ED and Bank Staff**

ED and Bank staff **do not need to register**; they will be able to access the Bank and Fund buildings and events (unless an event is marked as “restricted”) with their staff ID, and access streaming links for events through the [AMWeb](#) schedule.

### **BUILDING ACCESS AND SECURITY PERIMETER**

ED and Bank will access the Bank and Fund buildings with their staff ID. Any staff traveling from country offices should follow existing procedures for requesting a headquarters-issued badge from the ID office.

### **External Participants**

Registrants will receive a Confirmation Letter PDF via email, which must be shown at registration together with a government-issued photo ID. Registration desks, located in the Bank’s “I” building (1850 I Street NW), will operate according to the following schedule:

- Sunday, April 20, 2025: 12:00 pm to 5:00 pm
- Monday, April 21, 2025: 7:00 am to 5:30 pm
- Tuesday to Friday, April 22-25, 2025: 8:00 am to 5:30 pm
- Saturday, April 26, 2025: 8:00 am to 12:00 pm (Saturday hours subject to change)

Proxy delegate badge pick-up at satellite registration by ED staff will be permitted; instructions will be communicated to ED offices separately.

### **Building Access**

Spring Meetings badges will allow participants to access World Bank MC, J, I, and F and the IMF HQ1 and HQ2 buildings from Monday, April 21 through Saturday, April 26. For delegates only, Spring Meetings badges will allow access through Friday, May 2.

All individuals must display their Spring Meetings badges or Bank/Fund badges for access inside the security perimeter and into Bank/Fund buildings. It is not advisable, however, to wear identification badges in public outside the perimeter, especially if there are demonstrators nearby.

Spring Meetings badge holders will be subject to magnetometer and x-ray screening before entering Fund/Bank facilities. Screening lines move quickly, but individuals should allow extra time for this process to arrive on time for a scheduled meeting. (Bank/Fund and ED staff showing their Bank or Fund ID badge will be permitted to bypass magnetometer/x-ray screening.)

Press must be escorted by a staff member within Bank/Fund office spaces. Executive Directors’ office staff should escort members of the press to and from meetings with governors or within the Executive Directors’ offices and ensure they are escorted to exit Bank/Fund buildings.

### **Security Perimeter**

During the week of the Meetings, there will be an increased police presence around Bank/Fund headquarters buildings. In the event of an emergency, please follow the instructions of security and law enforcement officials.

A security perimeter will be in place around the World Bank MC building and IMF HQ 1 & 2 buildings from Wednesday evening, April 23, through Friday evening, April 25 (times subject to change). During this time:

- Access will be limited to those carrying a Spring Meetings badge or a Bank/Fund staff ID.
- ED and Bank/Fund Staff showing their Bank or Fund ID badge will be permitted to bypass magnetometer/x-ray screening. (Note: Spring Meetings badge holders will be screened before entering the Bank/Fund buildings.)
- Visitor passes will not be issued for the MC, J, and IMF buildings. Any planned meetings during this time must include only Spring Meetings participants or staff.
- Delegation cars or other private vehicles will not be allowed to enter; only law enforcement vehicles or police-escorted motorcades will be allowed into the security perimeter.

## HOTELS

Information regarding hotels and instructions to book directly can be referenced on [AMWeb](#). The cut-off date for reservations was April 2, 2025. After that date, rooms are subject to availability and higher rates may apply.

## INFORMATION DESKS

The information desk in the MC lobby will be open from Monday, April 21, through Saturday, April 26. An information desk will also be located in the I building, near the Registration area. Information Assistants may be reached by emailing [SECCOffice@worldbank.org](mailto:SECCOffice@worldbank.org).

## BUSINESS CENTER CONFERENCE ROOMS AND BUSINESS LOUNGES

Meetings can be scheduled in offices, office conference rooms, or in a Business Center Conference Room. Business Center Conference rooms will be located in the Bank's MC and J buildings and in the Fund's HQ1 and HQ2 buildings. These rooms can be reserved in 30-minute windows of up to two hours. Reservations for Business Center Conference Rooms can be made via the World Bank's [EMS](#) system. Those without access to EMS can use this [Meeting Request Form](#) and submit it using the button on the bottom of the form.

The World Bank MC and J buildings will have Business Lounges with seating for informal meetings for attendees. The Lounges will be available from Monday, April 21 through Saturday, April 26, 8:00 AM to 6:00 PM daily. The MC Business Lounge will be equipped with a pair of guest computers with local printers, a copier, and international power strips to charge devices.

## PARKING

**Bank garage access is limited to staff with a staff ID only; Spring Meetings badge holders will not be permitted to access or use Bank garages.**

From Monday, April 21 through Saturday, April 26, Bank garages will follow existing parking procedures. Parking during the week remains available for permitted parkers and for ED and Bank Staff who have [reserved a space in advance](#). During the weekend of April 26-27, ED and Bank staff may park in the MC, F, or C buildings with no reservations required. In all cases, garage access will be subject to availability. When one garage is full, parking attendants will direct cars to another location. Do not park in reserved spaces or handicap spaces without a handicap permit.

### HAVE A QUESTION?

Download the [IMF | World Bank Meetings app](#) today to view the schedule of events, maps and venue information. The app features information that can also be found on the Spring Meetings website, [AMWeb](#). Memos or documents distributed to Senior Management and the Executive Directors' offices can be found in the [AMWeb documents library](#). If you need anything additionally, please email [SECCOffice@worldbank.org](mailto:SECCOffice@worldbank.org).