



ANNUAL MEETINGS

2018 | indonesia







INTERNATIONAL MONETARY FUND
WORLD BANK GROUP

PARTICIPANT HANDBOOK

WELCOME

The 2018 Annual Meetings of the IMF and World Bank Group¹ are rapidly approaching. This booklet is intended as a complement to the Annual Meetings website (www.worldbank.org/meetings) to help answer any questions you may have and prepare for the event. For the most current information, we recommend you bookmark this site and check back frequently in the lead-up to the meetings.

CHECKLIST: Useful tips to make the most of your week

-  **Stay Updated.** Visit [the Annual Meetings website](http://www.worldbank.org/meetings), optimized for mobile devices, to obtain the most current information.
-  **Visa/Passport.** Take a moment to ensure your passport is valid until at least April 2019 (6 months beyond the date of entry into Indonesia) and review the [visa information](#) to confirm whether or not you must apply for an entry visa. The deadline for conditional visa applications is **October 1, 2018**.
-  **Hotel Booking.** The deadline to make a hotel reservation within the IMF/WBG block of rooms is **September 10, 2018**. After that date, rooms will be released back to the hotels. Penalties for cancellation also begin on September 10, 2018.
-  **Registration.** Be mindful of upcoming registration deadlines: CSOs – **September 7, 2018**; Guests – **October 1, 2018**.
-  **Network.** Take a moment to peruse the [Participant List](#) found on [AMWeb](#).
-  **Weather and Attire.** The average temperature in Bali in October is 27°C (81°F) and humidity will be about 70%. Therefore, suggested dress will be more relaxed than meetings in D.C. Please refer to page 10 for more information.

Important Dates to Remember:

- September 7** – CSOs' registration deadline
- September 10** – Hotel booking deadline
- September 10** – Hotel cancellation penalties begin
- October 1** – Guests' registration deadline
- October 1** – Conditional visa applications deadline

¹ The World Bank Group consists of the International Bank for Reconstruction and Development (IBRD), International Finance Corporation (IFC), International Development Association (IDA), International Centre for Settlement of Investment Disputes (ICSID), and Multilateral Investment Guarantee Agency (MIGA).

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For More Information

WBG Annual Meetings Website (AMWeb) | www.worldbank.org/meetings

WBG Corporate Secretariat Conferences Office (SECCO) | seccoffice@worldbank.org

Host Government Website | www.am2018bali.go.id

World Bank Group | www.worldbank.org

International Monetary Fund | www.imf.org

Tourism Website | www.indonesia.travel/gb/en/packages/ampackages

Annual Meetings and Related Events

The 2018 Annual Meetings of the Boards of Governors of the International Monetary Fund and the World Bank Group and related events will be held in Bali Nusa Dua, Indonesia, from Monday, October 8, 2018, to Sunday, October 14, 2018. The schedule, including session descriptions, speaker details and locations, will be posted to the [Annual Meetings website](#) in September.

PROVISIONAL SCHEDULE OF MEETINGS (times and locations subject to change)

Monday October 8	Tuesday October 9	Wednesday October 10	Thursday October 11	Friday October 12	Saturday October 13	Sunday October 14
<p>Program of Events - Open to All Participants</p> <p>The theme for the Annual Meetings will be “Harnessing disruption to shape inclusive economies of the future.” Detailed information about sessions and speakers will be available on AMWeb in September.</p>						
<p>Civil Society Policy Forum (CSPF)</p> <p>The CSPF is composed of sessions on a wide range of topics, which are open to all Annual Meetings registrants. Find out more on the CSPF website.</p>				<p>2018 Annual Meetings Plenary</p> <p>Time: 9:00* -10:30 a.m. Location: BNDCC 1 - Nusa Dua Hall</p> <p><i>By invitation only</i></p>	<p>IMFC Plenary</p> <p>Time: 10:00 a.m. - 12:30 p.m. Location: BNDCC 2 - Pecatu 1/2</p> <p><i>By invitation only</i></p>	
<p>* All participants at the Plenary Session must be inside and seated no later than 8:45 a.m. There will be no admission into the Plenary Hall after that time. Participants should arrive at BNDCC 1 no later than 8:15 a.m. to allow time for security clearance. Participants must remain seated until the end of the Plenary Session.</p>				<p>Host Government Reception</p> <p>Time: 7:00 p.m. Location: GWK Cultural Park</p> <p><i>By invitation only</i></p>	<p>Development Committee Plenary</p> <p>Time: 2:15 - 5:00 p.m. Location: BNDCC 2 - Pecatu 3/5</p> <p><i>By invitation only</i></p>	

Plenary Session Agenda

- Welcome from His Excellency, **Mr. Joko Widodo**, President of the Republic of Indonesia
- Address from the Chair, **Mr. Petteri Orpo**, Minister of Finance, Finland
- Annual Address by **Madame Christine Lagarde**, Managing Director, International Monetary Fund
- Annual Address by **Dr. Jim Yong Kim**, President, World Bank Group

Plenary Session Seating Arrangements

- Seating is reserved for delegations, staff, and invited participants. Seating diagrams will be distributed in advance. Seating includes a seat for each member country's Bank and Fund Governors with two additional seats immediately behind each Governor. All other delegates will be seated in reserved areas.

Venues and Services

INDONESIAN TOURISM DEVELOPMENT CORPORATION AREA (ITDC)

The ITDC Area is one of the world's premier destination developments created as the optimal location for meetings and events. The area includes two international convention facilities – Bali Nusa Dua Convention Center (BNDCC) and Bali International Convention Center (BICC), several international hotels, a shopping center, museum, cultural venues, golf course, hospital, and other attractions.



Venues and Services

BUILDING SERVICES

The Meetings Campus is comprised of several buildings. The distance between each venue is a 5-10 minute walk.

Name of Venue	Venue Will House	Services Available
Nusa Dua Beach Hotel	Registration	ATM Café and Restaurant Health Services Information Desk Tourism Desk
Bali Nusa Dua Convention Center (BNDCC)	Annual Meetings Plenary Session International Monetary and Financial Committee (IMFC) Development Committee (DC) Meetings and Seminars Host Government Hospitality Activities	ATM Business Centers Café and Restaurant Health Services Information Desk Networking Lounge Transportation Desk
Bali International Convention Center (BICC)	Meetings and Seminars CSO Center Press Center	Business Centers Café and Restaurant Health Services Information Desk Networking Lounge Publications Desk Transportation Desk
Westin Resort Nusa Dua	Delegation Offices Executive Directors' Offices WBG and IMF Management and Staff Offices Host Government Hospitality Activities	ATM Banking Bookstore Business Centers Café and Restaurant Courier Services Finance Office & Credentials Health Services Information Desk Networking Lounge Print Shop Services Center Transportation Desk
The Laguna Hotel & Resort	Select Meetings	ATM Health Services
Bali Nusa Dua Hotel	Offices	ATM Restaurant
Grand Whiz Hotel	Offices	Restaurant

Before Arriving in Bali

GENERAL INFORMATION ABOUT INDONESIA

The [Host Government website](#) provides detailed information about Indonesia and Bali. Please consult the website for information on climate, currency, electricity, banking, and health services.

REGISTRATION

All participants must be accredited before the Meetings, and are strongly encouraged to register as early as possible to avoid delays. Participants are divided into different registration categories and registration links for each category is available on [AMWeb](#). CSO registration will close on **September 7, 2018**. Guest registration will close on **October 1, 2018**. Upon successful completion of registration, an Annual Meetings Registration Confirmation Letter will be sent via email. This Letter may be used to apply for a visa and will be required to board any of the official shuttle buses prior to receiving an Annual Meetings badge. Please carry this letter with you at all times. We also recommend taking a photo of the letter or saving a copy to your mobile device.

TRAVEL TO AND FROM BALI

All participants should make their own travel arrangements to and from the Annual Meetings. For those that have not yet booked, the Host Government has a preferred partner arrangement with Garuda Airlines and other SkyTeam partners. Details are available on the [Host Government website](#).

Contingency Planning

The WBG and IMF are in close contact with Indonesian authorities and continue

to monitor the situation in Bali. In the event that an emergency occurs impacting the ability to conduct the Meetings or delaying outbound travel from Indonesia, the Government of Indonesia in partnership with WBG/IMF security teams, have emergency and contingency plans in place. Under most scenarios, the typical response will be instructions to shelter-in-place until normal operations can be resumed. All participants will be notified of any emergency situation through email as well as via a variety of direct and public communications channels. Participants are advised to follow instructions provided by the Indonesian Planning team or WBG/IMF security teams who will coordinate with all local authorities.

As with any international travel arrangements, we encourage you to consider travel insurance and know what is covered in the event of trip cancellation and travel interruption due to natural disasters or extreme weather events.

Visas and Passports

Please ensure that passports are valid for at least six months from the date of entry into Indonesia and obtain any necessary entry visas. For a complete list of visa requirements for participants travelling on ordinary passports and those travelling on official passports, please consult the detailed visa information on [AMWeb](#). The deadline for conditional visa applications is October 1, 2018. The lack of a valid visa may cause the authorities to deny boarding at the port of embarkation, as well as denied entry into Indonesia. If you require a visa, please apply as early as possible to allow sufficient time for processing. Individuals who have successfully registered and

are duly accredited will receive an Annual Meetings Confirmation Letter which can be used to apply for a visa.

For questions related to visas, please contact: am_2018-visainfo@kemenkeu.go.id.

Customs

Before you travel, please consult the [Host Government website](#) for details on items that can be brought into and taken out of Indonesia.

HEALTH INFORMATION

The Indonesia Health Service advises that no vaccinations are required to enter Indonesia. However, participants should consult with their doctor regarding their specific medical history and any advice regarding international travel.

HOTEL ACCOMMODATION

The IMF and WBG have made provisions for hotel accommodations at several hotels throughout Bali for the Annual Meetings. Rooms have been blocked for official participants and information regarding available hotels will be provided as part of the registration confirmation. Please note that confirmed registration for the Annual Meetings is not a guarantee of hotel accommodations in the participant hotel block. The deadline for booking is **September 10, 2018**. After that date, rooms will no longer be available in the Annual Meetings block and attendees should contact hotels directly to inquire about availability.

Please refer to [AMWeb](#) for a Hotel Map and detailed information about Hotel Procedures.

INSURANCE

Participants are strongly advised to arrange for their own insurance for individual

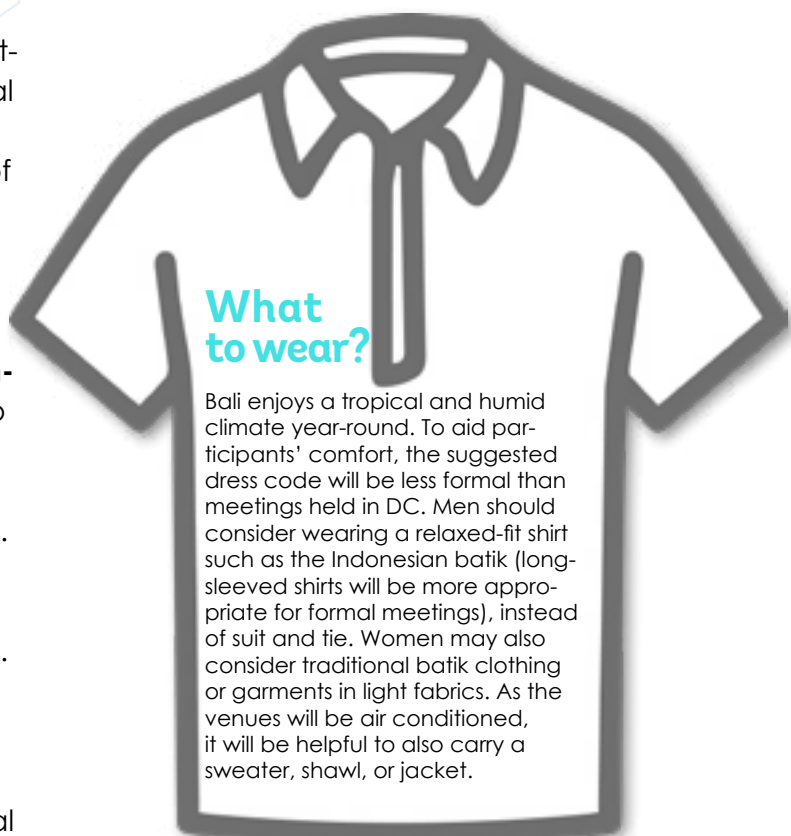
travel, medical care, and personal effects while attending the Meetings. Participants at the 2018 Annual Meetings are not covered for insurance purposes by the World Bank Group, IMF, or the Government of Indonesia, nor will these institutions accept responsibility for costs related to re-booking travel, personal injuries, loss or damage to participants' personal property.

TOURISM

The Host Government has provided information regarding local tourism packages for participants who may wish to explore Bali or further afield. Information on the [Tourism Program](#) is available on the [Host Government website](#).

Wi-Fi

Complimentary Wi-Fi will be available in all areas throughout meetings venues and official hotels.



At the Meetings

AIRPORT ARRIVAL AND TRANSFERS

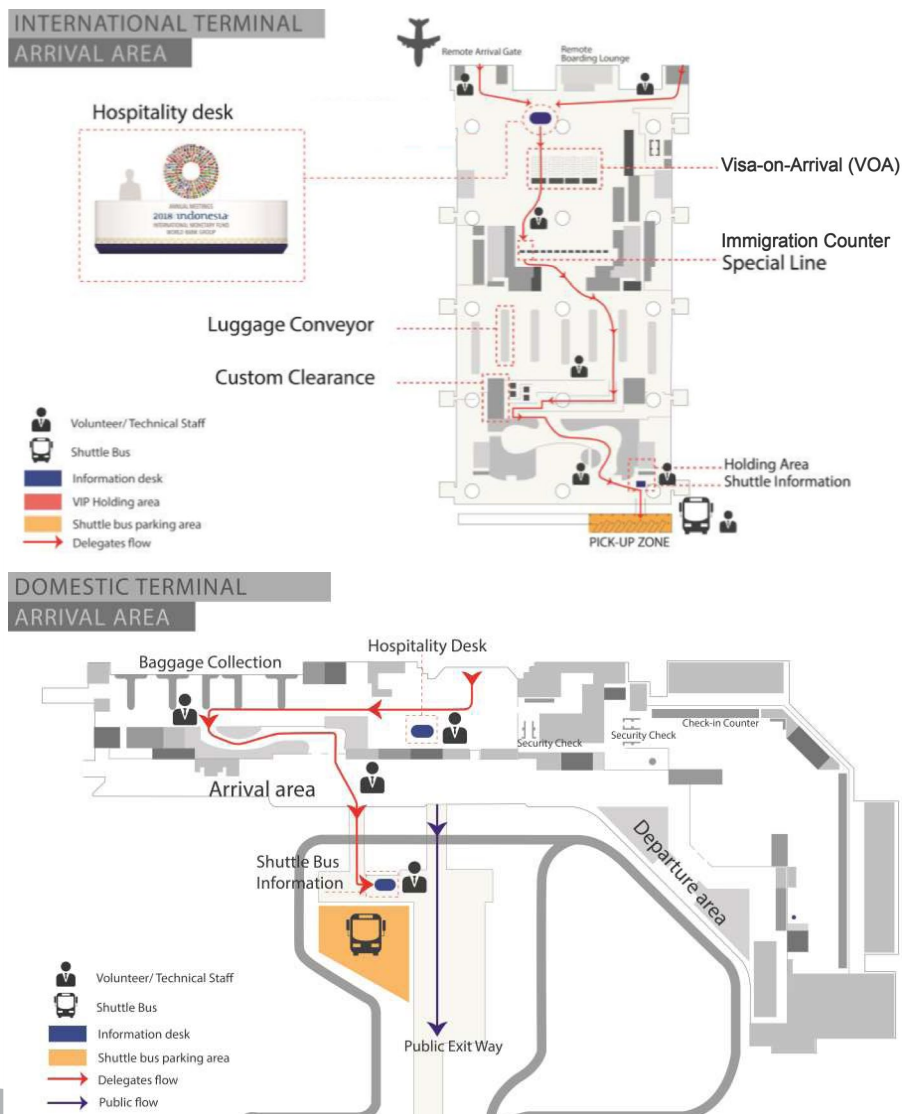
Starting October 5, 2018, designated lanes for participants arriving at Ngurah Rai International Airport (DPS) in Denpasar, Bali, will be available at both Immigration and Customs areas.

After participants have cleared baggage claim and Customs, they should proceed to the Annual Meetings information counter where they will be directed to the hotel shuttle buses. Shuttle buses will operate every 30 minutes on a 24-hour basis between the airport and the official hotels between October 5 to 15, 2018 (Arrival shuttle buses will operate from October 5 to 12, 2018;

Departure shuttle buses will operate from October 12 to 15, 2018).

Depending on traffic and the time of your flight, transport time from Ngurah Rai International Airport to Bali hotels is approximately 35-65 minutes.

Participants will be requested to show an Annual Meetings Registration Confirmation Letter, along with a national passport, United Nations Laissez Passer, or other means of photographic identification to board the shuttle buses to the official hotels (see page 12 for the official hotel shuttle routes).



An early note about departures: Participants who intend to use the shuttle buses back to Ngurah Rai International Airport should contact the Transportation Desk 48 hours prior to departure to confirm a seat on the shuttle bus and departure time from hotel.

BADGE PICK-UP

Registration will be located at the Nusa Dua Beach Hotel and will be open from Monday, October 8, 2018, until the Meetings close on Sunday, October 14, 2018, from 8:00 a.m. to 5:30 p.m. (times subject to change).

To expedite initial entrance into the ITDC area, the Nusa Dua Beach Hotel, and subsequent registration procedures, participants are requested to carry a copy of the Annual Meetings Registration Confirmation Letter along with their passports or other means of photographic identification. As Annual Meetings badges should bear the most recent photograph, participants and accompanying person/spouse must present themselves to be photographed and obtain their individual identification badges.

BUSINESS CENTERS AND BUSINESS CENTER CONFERENCE ROOMS

Business Centers will be located in the lobbies of the convention centers, and on the first floor of the Westin Resort Nusa Dua, with open seating, Wi-Fi, computers, and staff who can assist with copying and printing. Additionally, there will be self-service print/copy rooms on each floor of the Westin Resort Nusa Dua.

There will be 53 business center conference rooms located in the Westin Resort Nusa Dua which can be reserved in 30-minute blocks of time (up to 2 hours consecutively). There will be an additional 8 rooms available with simultaneous

interpretation (SI) equipment. Instructions for booking Business Center Conference Rooms is available on [AMWeb](#).

FOOD & BEVERAGE

Participants can find a variety of cuisines offered in restaurants inside the meetings venues and nearby hotels, as well as local establishments. In addition, the Host Government has planned an Indonesian Food Festival as part of the overall hospitality activities.

HOSPITALITY ACTIVITIES

Indonesia Pavilion

A focal point of the Host Government hospitality will be the "Indonesia Pavilion" located between BNDCC and BICC. Inside, attendees will find expositions on local arts and crafts, tourism, and infrastructure, as well as an ongoing schedule of cultural performances.

Indonesia Food Festival

Throughout the week, participants can experience the wide variety of Indonesia cuisine through food stalls and chef demonstrations in two locations: Westin Resort Nusa Dua and at BNDCC.

Host Government Hospitality Tour Program

The Host Government will offer three full-day tour programs on a limited basis (200 people per day). Tours will be available October 10, 11, or 13, 2018. Sign-ups must be made before **September 30, 2018**, and a commitment fee of \$25 per person, per tour is required. For more information, please visit www.hostgovtours.com.

INFORMATION DESKS

Located in the airport, official hotels and in the meetings venues, staff at these desks will be on hand to answer questions and assist.

TRANSPORTATION

In order to minimize traffic within the ITDC area and facilitate ease of access to the Campus, we encourage all participants to make use of the shuttle bus services provided by the Host Government.

Participants will be requested to show an Annual Meetings Registration Confirmation Letter along with a national passport or other means of photographic identification, to board shuttle buses and to enter ITDC area. Once registered, participants will be required to show their Annual Meetings badges to access the shuttle buses.

Airport to Official Hotel Shuttle buses

Shuttle bus service from Ngurah Rai International Airport (DPS) in Denpasar, Bali, both the international and domestic terminals, will be provided between October 5-15, 2018 on a 24-hour basis. Shuttle buses will be organized by groupings of official hotels and will depart approximately every 30 minutes. Hospitality and Transportation staff will be on hand to offer guidance. Each route should take between 35-65 minutes depending on time of day, traffic, and number of passengers.

Official Hotels to Venues Shuttle

From October 6 through October 14, 2018, shuttle bus service will be available between the official hotels and the shuttle bus shelter near Bali Nusa Dua Convention Center. Buses will depart the hotels approximately every 30 minutes from approximately 7:00 a.m. until 9:00 p.m. Buses may run less frequently during non-peak times. A transportation desk and the shuttle schedule will be available in each hotel and in the meetings venues.



ROUTE 1	1. Nusa Dua Beach Hotel & Spa 2. Sofitel Bali Nusa Dua
ROUTE 2	1. Grand Hyatt Bali 2. Inaya Putri Bali 3. Ayodya Resort Bali
ROUTE 3	1. The Laguna Resort & Spa Nusa Dua Bali 2. Melia Bali 3. Courtyard by Marriott Bali Nusa Dua Resort
ROUTE 4	1. Holiday Inn Resort 2. Ibis Style Bali Benoa 3. Conrad Bali 4. Nikko Bali Benoa Beach 5. Grand Mirage Resort & Thalasso Bali 6. The Sakala Resort Bali
ROUTE 5	1. Mercure Nusa Dua 2. The Mulia Bali 3. VOUK Hotel & Suites Bali Resort
ROUTE 6	1. InterContinental Bali Resort 2. Le Meridien Bali Jimbaran 3. Rimba Jimbaran Bali 4. Ayana Resort & Spa Bali

Taxis

- **Airport:** I Gusti Ngurah Rai Airport: Contact the Transportation Desk at international and domestic terminals at I Gusti Ngurah Rai International Airport to request a taxi.
- **From within ITDC:**
 - Kowinu: To order, book from hospitality desk of hotels
 - Bluebird: +62 361-701-111 or +62 361-849-8008
- **From outside ITDC:** Bluebird: +62 361-701-111 or +62 361-849-8008

Please request a taxi with an Annual Meetings placard in order to enter the ITDC area.

Private Vehicles

Private vehicles into ITDC will be restricted only to those cars that have applied for and received an access pass placard in advance. Placards will be limited and issued only to individuals or organizations that demonstrate critical need. Information regarding the distribution of these placards will be provided closer to the meetings.

Rental Cars

- Golden Bird: +62 361-701-621; Email: spv.ops.bl@bluebird.com or mkt.gb.bali@bluebirdgroup.com; www.bluebirdgroup.com
- Trac: +62 821-2040-1684, Email: nyoman.wira@trac.astra.co.id, christian.sinaga@trac.astra.co.id; www.trac.astra.co.id

All rental cars must have a placard permitting entrance into ITDC. Placards are limited and no requests will be accepted after October 1, 2018.

Parking

Only official vehicles displaying an access pass placard will be allowed to park inside ITDC.

MEDICAL

The Host Government will establish a primary Medical Center in the Bali Nusa Dua Convention Center, Bali International Convention Center, Westin Resort Nusa Dua and satellite health rooms in official hotels for rapid response and medical emergencies. The hours of operation for each facility will be determined daily by the schedule of events in each building. The IMF, World Bank Group, or the Government of Indonesia will not cover the cost of any medical expenses incurred by participants attending the Meetings.

SECURITY

A full security perimeter will be established around the Bali International Convention Center (BICC), Westin Resort Nusa Dua, Bali Nusa Dua Convention Center (BND-CC) and the Bali Nusa Dua Hotel from October 6 through October 14, 2018. Annual Meetings badges will be required for entrance into the ITDC area, admission to the meetings venues, and at events hosted by the Indonesian Authorities. During the period of the Meetings, participants entering the convention center venues will be required to pass through X-ray and magnetometer checkpoints, in addition to the badge check. Only specifically authorized vehicles and police motorcades will be permitted to enter the convention center venues. Within the venues, invitations or access pins may be required for select closed sessions.



Contacts

CONFERENCE PLANNING OFFICES (in Washington, D.C.)

- WBG Corporate Secretariat Conferences Office (SECCO): +1 (202) 473-7272
- IMF Secretary's Department Institutional Events (SECIE): +1 (202) 623-0648

BUSINESS CENTERS | Ambusinesscenters@worldbank.org

HOTEL ACCOMMODATION SUPPORT | Housing@worldbank.org

OFFICES | AMOffices@worldbank.org

REGISTRATION | MeetingsRegistration@worldbank.org

ONLINE RESOURCES

[World Bank Annual Meetings website \(AMWeb\)](#)

[Host Government website](#)

[World Bank website](#)

[Development Committee](#)

[World Bank Live](#)

[World Bank Flickr Photo Collection](#)