

# Who Has the Answers to Annual Meetings FAQs?

If you have had a question about the Annual Meetings that required an email or phone call to the SEC Conferences Office (SECCO), chances are you already know the cheery and helpful person at the other end of the line, **Regina** Austria.

Regina joined the World Bank Group in September 1998, working for 10 years in the Partnership Programs before joining the Conferences Office as the team's Program Assistant. During her tenure, she has been an integral team member of 19 Washington-based Meetings and four overseas Annual Meetings. She plays an important role on the SECCO team, serving as the front-line ambassador for questions and providing guidance and information to staff and guests.

We asked Regina to recount answers to the top questions she typically receives, and where she refers people for more information.

# 1. Where can I find the schedule for the Annual Meetings and related events?

The schedule of events, as well as speaker information and session descriptions, is available on the Annual Meetings website, <u>AMWeb</u>. The schedule is accessible to staff and to the public, so the link for the schedule can be shared. Each session is linked to a map showing the location of meetings, which is particularly helpful for visitors.

2. Where is Registration and what are the hours?

The <u>Registration Page</u> on AMWeb is the best source for information. The Annual Meetings Registration Desk will be located in the lobby of the I building (1850 I Street, N.W.). The main entrance will be covered by a tent which is visible from the Farragut West Metro Station. Registration is generally open daily from 8:00 a.m. until 5:30 p.m. (timings subject to change).



Regina Austria answers Annual Meetings questions for those who call the SECCO office.



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#### 3. Is it possible to register on-site?

No, due to the time required for the review and accreditation process, on-site registration cannot be accommodated.

## 4. Can I use my Bank staff ID badge to enter the headquarters

#### buildings on the weekend?

Yes, Bank staff IDs are valid for entry to Bank/Fund premises during the weekend. But remember, all persons, including staff, will be screened while the security perimeter is in place (Friday

through Saturday). While security lines move quickly, we recommend arriving 10 minutes early to allow time for this procedure.

## 5. Is the Cafeteria open during normal hours during the Annual Meetings?

The food and beverage outlets mostly follow their normal schedule during the week, with the Atrium Café and MC C1 Dining Room open limited hours on Saturday and Sunday. A full listing of Bank/Fund outlets and their operating hours can be found on <u>AMWeb</u>.

### 6. Is it possible for staff to park at the Bank during the weekend of the Annual Meetings (Saturday and Sunday)?

Parking spaces at Bank premises are very limited during the weekend of the Meetings. Staff are encouraged to take public transportation if possible, but parking is available on a first come first serve basis in the I and F buildings (and MC building will be open for parking on Sunday only). A full chart showing <u>parking and garage</u> <u>information</u> is available on <u>AMWeb</u>.

### 7. If I have invited a visitor to the Bank offices during the Meetings week, what are the procedures for Visitor/Event badges?

Visitor passes will not be issued for building visitors while the security perimeter is in place. Special Event Passes will be limited for the MC building. These policies are also outlined on <u>AMWeb</u>.

