



ANNUAL MEETINGS

2023 | **Marra**کش | **kech**

WORLD BANK GROUP
INTERNATIONAL MONETARY FUND

Participant Handbook

CONTENTS

Welcome	3
Annual Meetings and Related Events	
Provisional Schedule of Meetings	4
Venues and Services.....	5
Before Arrival in Morocco	
General Information about Morocco	7
Registration.....	7
Travel To and From Morocco.....	7
Health Requirements	8
Hotel Accommodations	8
Insurance.....	8
Tourism	8
At the Meetings	
Airport Arrival and Transfers	9
Badge Pick-up	9
Business Centers & Business Center Conference Rooms	10
Food & Beverage	10
Hospitality Activities	10
Medical.....	10
Security	11
Transportation	11

Important Dates to Remember:

August 24 - Payments for Office Space Due
August 28 - Host Government Car Assignments Due
September 8 – Hotel booking deadline
September 8 – Hotel cancellation penalties begin
September 29 – CSO registration deadline
September 29 – Guest registration deadline
October 13 - Governor and Alt Governor Credentials

WELCOME

The 2023 Annual Meetings of the World Bank and the IMF will be held in Marrakech, on the site of Bab Ighli. This booklet is intended as a complement to the Annual Meetings website (<http://www.worldbank.org/meetings>) to answer any questions you may have and help prepare for the event.

Here is how to make the most of your week:

- ✓ **Stay Updated.** To obtain the most current information, visit [AMWeb](#), the Annual Meetings website.
- ✓ **Visa/Passport.** Take a moment to ensure your passport is valid until at least April 2024 (6 months beyond the date of entry into Morocco) and review the [visa information](#) to confirm whether or not you must apply for an entry visa. (Persons travelling on an UNLP do not need to apply for a visa.)
- ✓ **Hotel Booking.** The deadline to make a hotel reservation within the World Bank/IMF block of rooms is Friday, September 8, 2023. After that date, rooms will be released back to the hotels. Penalties for cancellation also begin on September 8, 2023.
- ✓ **Registration.** Be mindful of upcoming registration deadlines: CSOs and Guest registration closes on September 29.
- ✓ **Network.** Take a moment to peruse the [Participant List](#) found on AMWeb.

For More Information

World Bank Annual Meetings Website
World Bank Conferences Office (SECCO)
Host Government Website
World Bank
International Monetary Fund
Tourism Website

www.worldbank.org/meetings
seccoffice@worldbank.org
<https://moroccoam2023.ma/>
www.worldbank.org
www.imf.org
<https://booking.stoursevents.com/am2023>

Annual Meetings and Related Events

The 2023 Annual Meetings of the Boards of Governors of the World Bank and International Monetary Fund and related events will be held in Marrakech, Morocco, from Monday, October 9, to Sunday, October 15.

The schedule of events and detailed information about World Bank and International Monetary Fund (IMF) seminars is available on the [Annual Meetings site](#). Detailed session descriptions, speaker information, and locations will be available closer to the Meetings.

PROVISIONAL SCHEDULE OF MEETINGS

(times and dates subject to change; all times shown are Marrakech, Morocco times)

Monday October 9	Tuesday October 10	Wednesday October 11	Thursday October 12	Friday October 13	Saturday October 14	Sunday October 15
Program of Events - Open to All Participants This program constitutes events taking place from Monday through Sunday focused on key institutional priority topics. The theme for the Annual Meetings will be "Global Action, Global Impact."						
		Civil Society Policy Forum This forum provides an open opportunity for Civil Society Organizations to dialogue and exchange views with World Bank and IMF staff, their peers, government delegations, and other stakeholders. The forum is composed of sessions on a wide range of topics, which are open to all Annual Meetings registrants.				
					IMFC Breakfast (Restricted) 8:00 - 9:30 am	
		World Bank Press Conference 8:00 - 8:45 am	IMF Press Conference 8:45 - 9:30 am	Annual Meetings Plenary* 8:45 - 10:15 am	IMFC Plenary (Restricted) 10:00 am - 12:15 pm	
		Development Committee Dinner (Restricted) 7:00 - 9:00 pm	Development Committee Plenary (Restricted) 9:45 am - 12:15 pm		IMFC Press Conference 12:30 - 1:00 pm	

* PLENARY SESSION ARRANGEMENTS

Only attendees that have been accredited with a green stripe on their badge will be eligible to attend the Plenary. The Plenary will be streamed for ED, Bank and Fund Staff, registered participants, and the public.

Plenary seating is reserved for delegations, staff, and invited participants. Seating diagrams will be distributed in advance. Seating includes a seat for each member country's Bank and Fund Governors with two additional seats allocated immediately behind each Governor. All other delegates will be seated theater-style in reserved areas. Additional details will be provided closer to the event.

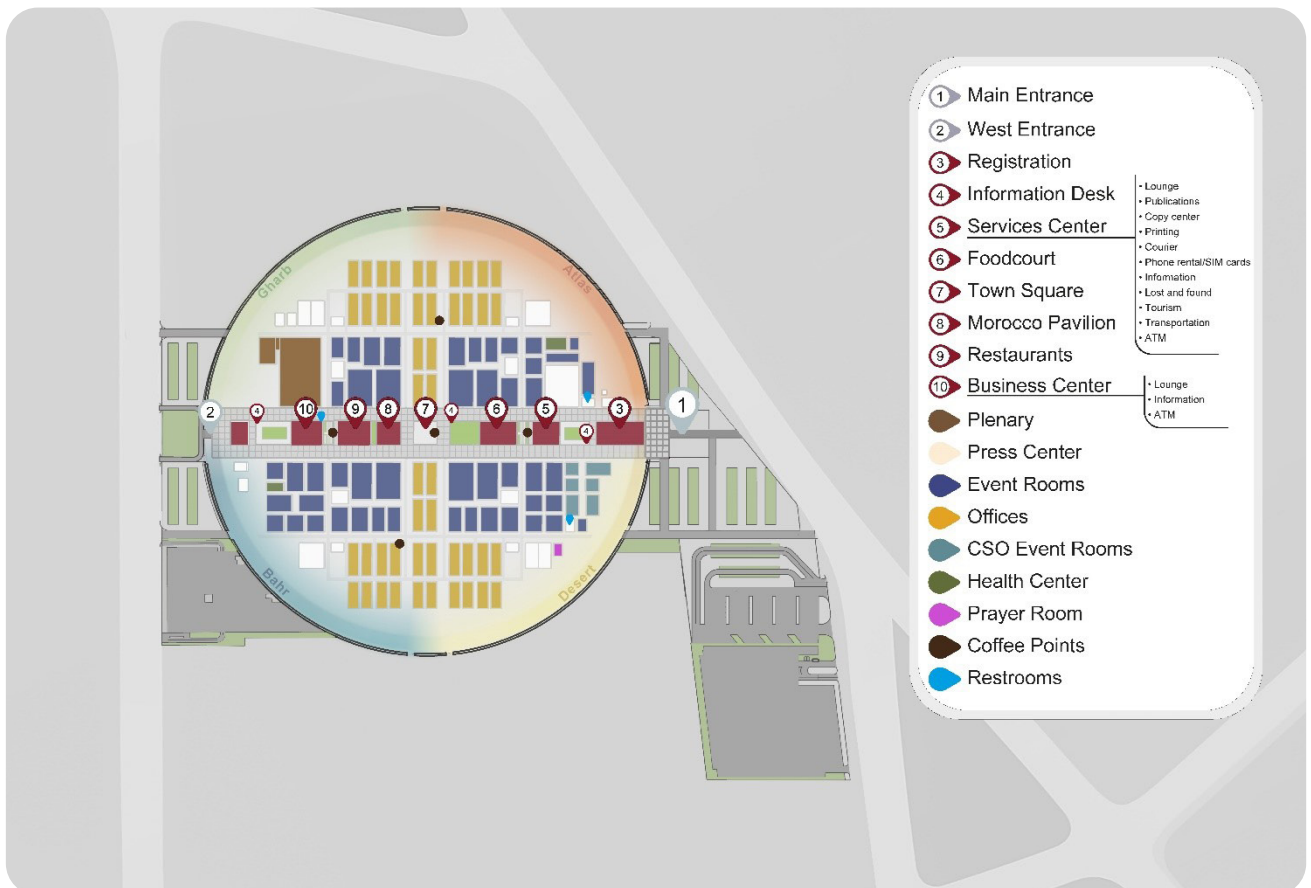
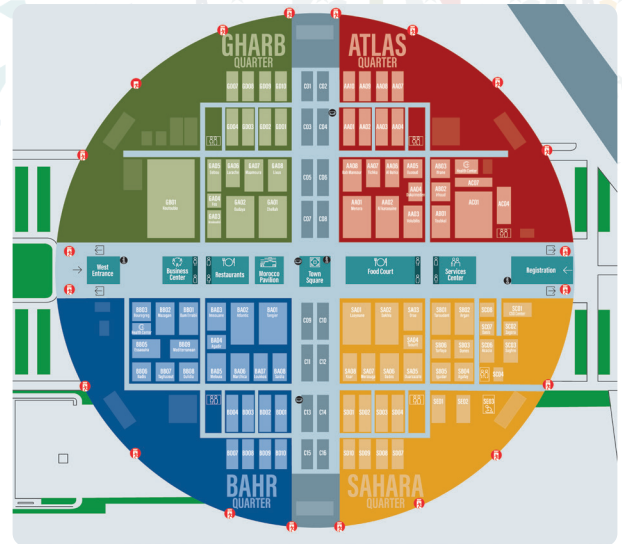
VENUES AND SERVICES

Bab Ighli

The 2023 Annual Meetings of the World Bank and the IMF will take place in Marrakech, on the site of Bab Ighli (GPS: 31.605315, -7.993524). The main entrance is on Avenue Mehdi Ben Barka. The campus is in the middle of one of the most important hotel zones of Marrakech (L'hivernage, Gueliz, Agdal, Ancienne Medina), close to the main historical sites, and 10 minutes-drive from the Marrakech-Menara airport.

The Campus is designed in four quarters representing the unique regions and landscapes of Morocco, bisected by two main thoroughfares: the Decumano and Cardo. Wayfinding signage and room names will reflect the designations of the various sections.

- Gharb Quarter: **Green**
- Bahr Quarter: **Blue**
- Atlas Quarter: **Red**
- Sahara Quarter: **Yellow**



Campus Access

The campus will be open officially open for all participants starting Monday, October 9, at 7:00 am through Sunday, October 15, 6:00 pm. On a daily basis, the campus will be open from 7:00 am – 9:00 pm.

To facilitate delegation bulk badge pick-up Executive Director Office staff will be able to collect delegation badges from 9:00 am to 6:00 pm on Sunday, October 8 from the Main Registration area. All other categories (Delegates, Observers, Press, CSOs and Guests) may pick-up badges at registration but will not have access to the campus until Monday at 7:00 am.

Exceptionally, ED Office staff will be granted early access into the campus, on Sunday, October 8, between 12:00 noon and 6:00 pm, but they must be registered as Staff (not as Delegates).

Please be aware that there will be no services provided in advance of the official campus opening on October 9. Restaurants, catering, IT/Office Arrangement Help Desks, Information Desks and other services will be available starting on October 9 from 7:00 am.

Services Center

The Services Center, available in the Campus from Monday, October 9 through Sunday, October 15, from 8:00 am to 5:00 pm, offers the following services:

- **Book store and Bank and Fund Publications:** Publications and materials from World Bank and IMF media partners, external publishers, as well as other publications relevant to the Meetings, will be available.

- **Copy Center:** A desk that can offer document reproduction services, including printing, copying, scanning and binding. Black and white copies for Delegates and ED offices will be available free-of-charge.
- **Print Services:** Participants can order pre-paid printing of documents and publications at the print services desk.
- **Courier Services:** Pre-paid courier services are available.
- **Phone rental and SIM cards:** This desk offers a phone rental service and mobile phone SIM Card and Credit top up.
- **Information Desks:** Trilingual staff will be providing information about the hospitality programs, transportation services and restaurants along with information regarding the Campus.
- **Lost and Found Desk:** Found items will be held until Sunday, October 15. Unclaimed items will be handed over to the Moroccan Police Department at the end of the Meetings.
- **Banking services and ATM:** Available for currency exchange and local currency (Moroccan Dirham) withdrawal.
- **Satellite Registration:** A satellite registration desk for Delegate badge pick-up will be available for ED Offices from October 9 through October 15.

Wi-Fi

Complimentary Wi-Fi is available in all areas throughout meetings venues and official hotels.

BEFORE ARRIVAL IN MARRAKECH

GENERAL INFORMATION ABOUT MOROCCO

[The Host Government website](#) provides detailed information about Morocco. Please consult the website for information on climate, currency, electricity, banking, and health services.

REGISTRATION

All participants must be accredited before the Meetings and are strongly encouraged to register as early as possible to avoid delays. Participants are divided into different registration categories and registration links for each category is available on the [Annual Meetings website](#). Upon successful completion of registration, a registration confirmation will be sent via email. This letter may be used to apply for a visa and will be required to board any of the official shuttles or access to Campus grounds prior to receiving 2023 AM Badges.

TRAVEL TO AND FROM MARRAKECH

All participants should make their own travel arrangements to and from the Annual Meetings. As with any international travel arrangements, we would encourage you to consider travel insurance and know what is covered in the event of trip cancellation and travel interruption.

Visas and Passports

Please ensure that passports are valid for at least six months from the date of entry into Morocco and obtain any necessary entry visas. Consult the information on the [Host Government website](#) regarding visa requirements. (Note: A visa is not required for any nationality traveling on an UNLP.) The lack of a valid visa may cause the authorities to deny boarding at the port of embarkation, as well as denied entry into Morocco. If you require a visa, please apply as early as possible to allow sufficient time for processing.

Individuals who have successfully registered and are duly accredited, will receive an official Annual Meetings confirmation letter which can be used to apply for a visa.

For questions related to visas, please contact: eVisa@moroccoAM2023.ma

Customs

Before you travel, please consult the [Host Government website](#) for details of items that can be brought into and taken out of Morocco.



HEALTH REQUIREMENTS

The Moroccan Health Service advises that no vaccinations are required to enter Morocco. However, participants should consult with their doctor regarding their specific medical history and any advice regarding international travel.

HOTEL ACCOMMODATION

The booking deadline for rooms within the Bank/Fund blocks at official hotels has passed. Please refer to the [Annual Meetings website](#) for additional information related to Hotels.

INSURANCE

Participants are strongly advised to arrange for their own insurance for individual travel, medical care, and personal effects while attending the Meetings. Participants at the 2023 Annual Meetings are not covered for insurance purposes by the World Bank, IMF, or the Kingdom of Morocco, nor will these institutions accept responsibility for personal injuries, loss or damage to participants' personal property.

TOURISM

The Host Government has provided information regarding local tourism packages for participants who may wish to explore Marrakech or further afield. Information on the [Tourism Program](#) is available on the [Host Government website](#).

General Tips

- Moroccan Arabic (Darija) and Amazigh are the official languages; French is widely spoken and English can be used in hotels/restaurants/tourist attractions.
- The national currency is the Moroccan Dirham (MAD). One USD is about 10 MAD (August, 2023). Dirhams can be withdrawn from ATMs at the airport, hotels, or at the Meetings Campus.
- In October the temperature in Marrakech typically ranges from 11 C to 35 C (52 F to 95 F). Dressing in layers is recommended.
- Electricity: 220 V; outlets accept 2-pin plug. Bring your own adapters, especially for personal devices and hotel room use.

AT THE MEETINGS

AIRPORT ARRIVAL AND TRANSFERS

Complimentary Shuttle service will be provided between both the Marrakech and Casablanca airports and the official hotels in Marrakech between October 5 – 17. Outside of these dates, please utilize the taxi stand at the airport or request a transfer through your hotel.

- **Shuttle service** between the airports and Official Hotels will operate from October 5-17.
- **Frequency:** The shuttle service will run on regular intervals between 6:00 am and 12:00 am, and upon request for passengers landing outside of these hours. Estimated wait time at Marrakech airport will be a maximum of 30 minutes; At Casablanca airport, a maximum of 2 hours.
- **Estimated transport times:**
 - Between Marrakech Airport to Official Hotels – approximately 20-40 minutes
 - Between Casablanca Airport to Official Hotels – approximately 3 hours 30 minutes. Passengers landing in Casablanca Airport will be transported from the Airport to a transfer point in Marrakech and will then board the appropriate bus line that will take them to their respective hotels.
- **Welcome Instructions:** At the airport, follow signs for the dedicated “2023 AM” lanes for immigration and customs. Once cleared, collect any luggage and follow additional signs to the “AM23 Information Desk located at the exit of the airport. Hospitality personnel will be available to provide guidance to the shuttles that will be parked 2-minute walk from the exit.
 - Have your 2023 AMs registration confirmation letter and photo ID available to board the shuttle.
 - A luggage desk will be located in the collection area to provide assistance with any bag-related issues.

- **Departure Instructions:** Please schedule your return airport shuttle through the Welcome/Information Desk at your official hotel or at the Meetings Venue at least 2 days prior to departure. Hospitality personnel will confirm pick-up times according to your destination and flight time.
 - For departures from Marrakech airport: The suggested time to board the shuttle is 3 hours and 30 minutes before the scheduled departure time.
 - For departures from Casablanca airport: The suggested time to board the shuttle is 6 hours before the scheduled departure time.

REGISTRATION

Registration will be located at the main entrance of the Bab Ighli campus. Regular hours for Registration will be 8:00 am to 5:30 pm daily, from Monday, October 9 until the meetings close on Sunday, October 15.

BADGE PICK-UP

Registration will open on Sunday, October 8 from 9:00 am – 6:00 pm for ED staff only to do bulk badge pick-up. Registration will be open from 12:00 – 6:00 pm on Sunday, October 8 for all participants that would like to pick-up their badge in advance of the campus opening on Monday, October 9 at 7:00 am. Reminder that badged participants will not have access to the campus until Monday, October 9 at 7:00 am.

BUSINESS LOUNGE & BUSINESS CENTER CONFERENCE ROOMS

The Business Lounge on campus is available from Monday, October 9 through Sunday, October 15 daily from 8:00 am to 6:00 pm. It offers the following services:

- **Information Desks:** Information Desks will be available where trilingual staff will provide information about the hospitality programs, transportation services and restaurants along with information regarding the Campus.
- **ATM services**

Business Centers will be located in the campus with open seating, wi-fi, computers, and multi-function print/copy devices.

There will be 70 business center conference rooms (capacity: 12 persons) and an additional 10 rooms (capacity: 30 persons) available with simultaneous interpretation (SI) equipment which can be reserved by staff, Delegates, or Observers in 30-minute blocks (up to 2 hours). Please refer to the memo on Business Center Conference Rooms for booking information.

FOOD & BEVERAGE

Participants can find a variety of cuisines offered in restaurants throughout the campus. Hours of operation will be provided closer to the Meetings. Credit cards and cash (Moroccan Dirham) will be accepted for payment. Times are subject to change.

Food Court (7:00 am - 4:00 pm):

The Food Court is located at the center of the venue in the Decumano and gathers different culinary concepts.

- **Taste of Morocco** represents the rich flavors of Moroccan cuisine.
- **Neyla** offers Lebanese salads, grills, dishes, and desserts.
- **Cool Zen** offers a 100% plant-based salad bar accompanied by a variety of soups.
- **Kanpai** specializes in Asian delicacies and serving sushi and wok creations.
- **Medeat**, a Mediterranean-inspired concept with pizzas and pastas.
- **Crépuscule** offers a selection of both sweet and savory waffles and crepes.

Self Service Restaurant (11:00 am - 7:00 pm):

The Self-Service Restaurant is also located in the Decumano and offers a diverse menu, Moroccan and international.

Buffet Restaurant (11:00 am - 4:00 pm): Adjacent to the self-service restaurant, the Buffet Restaurant provides a gastronomic experience with a dedicated menu.

Delicatessen boutique: The Delicatessen boutique represents the real Moroccan culinary heritage from homemade recipes (pastries, teas, infusions, spices, honey, marinades, olive oil) to local products.

Coffee points: Coffee points are integrated throughout the event venue offering hot beverages, juices, pastries, and cold sandwiches.

HOSPITALITY ACTIVITIES

Morocco Pavilion – A focal point of the Host Government hospitality will be the “Morocco Pavilion”. Inside, attendees will find expositions on local arts and crafts, tourism, investments and infrastructure as well as an ongoing schedule of cultural performances.

Hospitality Desks – Located in the airport, official hotels, and in the campus, personnel will be on hand to answer questions and assist with booking programs offered through the [Host Government tourism website](#).

MEDICAL

The Host Government will establish a primary on-site Clinic with free services to Meetings participants. The hours of operation for each facility will be determined daily by the schedule of events and will be communicated in advance of the meeting. The World Bank, IMF, or the host government will not cover the cost of any medical expenses incurred by participants attending the Meetings.

Medical Service in the Airports

Should participants need medical service at the Airports (arrival/departure), participants should seek assistance at the Annual Meetings Information Desk located at the airport.

SECURITY AND TRANSPORTATION

SECURITY

A full security perimeter will be established around the Meetings Campus from October 8 through October 15, 2023 (dates subject to change). Annual Meetings badges will be required for admission to the meetings venues and at events hosted by the Moroccan Authorities. During the period of the meetings, participants entering the campus will be required to pass through X-ray and Magnetometer checkpoints, in addition to the badge check. Only specifically placarded vehicles, official shuttles, and local taxis will be permitted to enter the roadways along the perimeter of the campus. We encourage all participants to use the shuttle service provided by the host country.

TRANSPORTATION

Participants will be requested to show an Official Annual Meetings Registration Confirmation Letter along with national passports or other identification, to board the shuttles before they have received their Annual Meetings badge. Once registered, participants will be required to show their Annual Meetings badges to access the shuttles.

Official Hotels to Meetings Campus

A shuttle service will be provided for attendees between all official hotels and the Campus Venue.

- **Shuttle service** between the Official Hotels and the Meetings Venue will operate from October 8 – 15.
 - On October 13, there will be a special service for the Plenary. Buses will run every 10 minutes between 7:00 am – 9:30 am.
- **Frequency:** The shuttle service will run on regular intervals from 7:00 am until 9:00 pm. During peak hours (7:00 am – 9:30 am, 12:00 pm – 2:00 pm, and 4:00 pm – 6:00 pm) estimated wait time will be a maximum of 15 minutes; During off-peak hours, estimated wait time will be up to 30 minutes.
- **Instructions:** There will be a Welcome Desk in every Official Hotel and at the Meetings Venue, staffed at the same times of transport services, to provide information on shuttles, as well as tourist information.

Parking

Only vehicles displaying an access placards will be allowed to park at the Meetings campus.

Private Vehicles

Private vehicles will not be able to access the roadways along the perimeter of the campus unless they are authorized and have received an access placard in advance. Cars without a placard should drop attendees at one of the official hotels, from which they can take the Campus Shuttle.

Rental Cars

A platform has been established to offer attendees of the 2023 Annual Meetings of the World Bank and the IMF car rental services. The platform provides a range of sedan cars and vans of various categories with experienced drivers. Only cars with assigned drivers are available for rental. To book a rental car for the 2023 Annual Meetings, please visit <https://booking.stoursevents.com/am2023carrental>.

Taxis

Taxis are available throughout Marrakech, identifiable by their uniform beige color. The convenience of hailing a taxi varies based on your location:

- **Bab Ighli Campus:** There will be a taxi stand located 200 meters south of the Main entrance.
- **Hotels:** The concierge or doormen can assist you in ordering a taxi.
- **Streets and Points of Interest:** Taxis can be hailed directly from the streets of Marrakech, or from taxi stands located near major points of interest throughout the city.

Please note that when taking a taxi, it is important to ask the driver to use the meter or to confirm the fare before starting the ride to ensure an agreed price. Additionally, taxis in Marrakech only accept Moroccan dirham cash payments, so please make sure to have enough cash (in small bills) on hand to pay for the ride.