

## How to access the Community Connections Campaign (CCC) via the Retiree Portal

### USE YOUR EMAIL ADDRESS AS REGISTERED WITH THE PENSION ADMINISTRATION FOR THE NEW LOG-IN

If you have not yet set-up your email account to access the Retiree Portal, please contact [1pension@worldbank.org](mailto:1pension@worldbank.org) for instructions. If you have questions about the CCC, please contact [comoutreach@worldbank.org](mailto:comoutreach@worldbank.org) and include your UPI.

#### **Step-1**

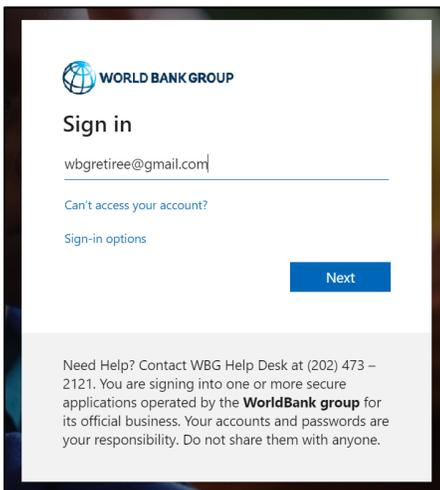
*Option A – Access via Pension Site:* Open Chrome browser and go to the following website:

<https://pension.worldbank.org/>

*Option B – Access via direct link:* Open Chrome browser and click [this link](#) to go directly to the Donation Matching page of the Retiree Portal and skip steps 6 and 7 of this user guide.

#### **Step-2**

Enter your email address as registered with the pension administration in the below screen and click *Next*.



WORLD BANK GROUP

Sign in

wbgreiree@gmail.com

Can't access your account?

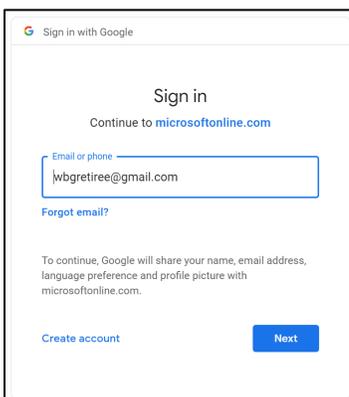
Sign-in options

Next

Need Help? Contact WBG Help Desk at (202) 473 – 2121. You are signing into one or more secure applications operated by the **WorldBank group** for its official business. Your accounts and passwords are your responsibility. Do not share them with anyone.

#### **Step-3**

If the below screen appears, please click *Next*.



Sign in with Google

Sign in

Continue to [microsoftonline.com](https://microsoftonline.com)

Email or phone

wbgreiree@gmail.com

Forgot email?

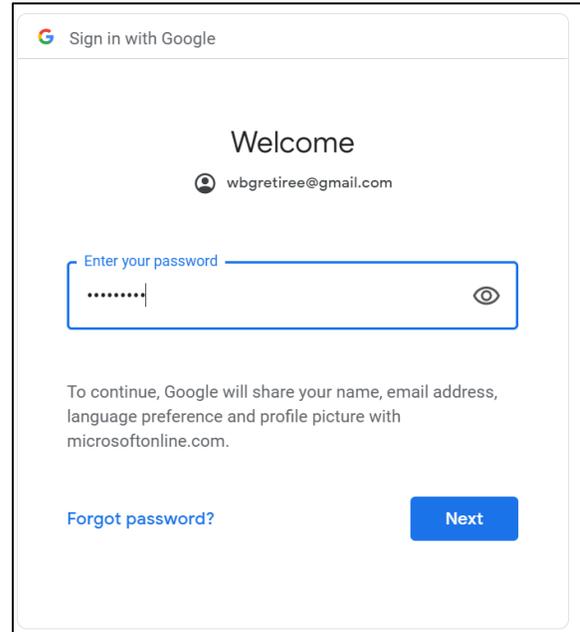
To continue, Google will share your name, email address, language preference and profile picture with microsoftonline.com.

Create account

Next

#### **Step-4**

Enter your email password in the below screen and click *Next*.



Sign in with Google

Welcome

wbgreiree@gmail.com

Enter your password

.....

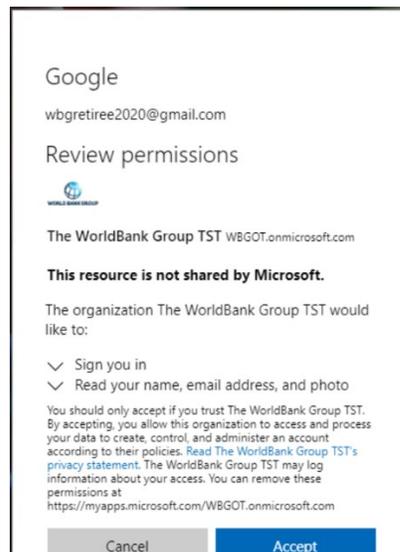
To continue, Google will share your name, email address, language preference and profile picture with microsoftonline.com.

Forgot password?

Next

#### **Step-5 (may appear)**

After you enter your email password, the below screen may be displayed. If displayed, click *Accept*.



Google

wbgreiree2020@gmail.com

Review permissions

The WorldBank Group TST WBGOT.onmicrosoft.com

**This resource is not shared by Microsoft.**

The organization The WorldBank Group TST would like to:

- ✓ Sign you in
- ✓ Read your name, email address, and photo

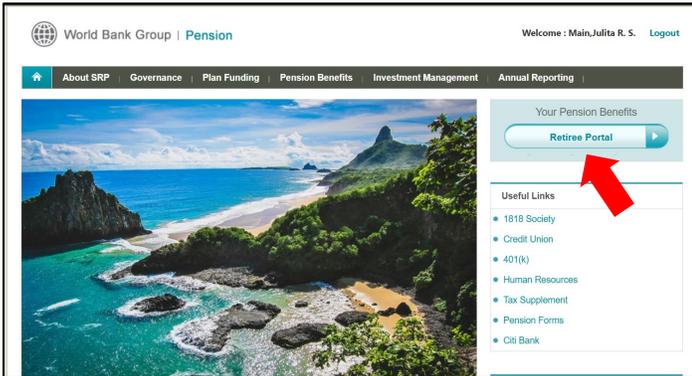
You should only accept if you trust The WorldBank Group TST. By accepting, you allow this organization to access and process your data to create, control, and administer an account according to their policies. Read The WorldBank Group TST's privacy statement. The WorldBank Group TST may log information about your access. You can remove these permissions at <https://myapps.microsoft.com/WBGOT.onmicrosoft.com>

Cancel

Accept

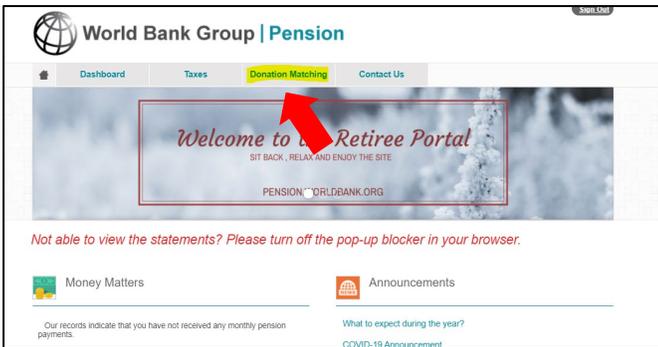
## Step-6

You will now see the below screen. Click on the *Retiree Portal* button in the upper right-hand corner. The Retiree Portal may take a few minutes to load.



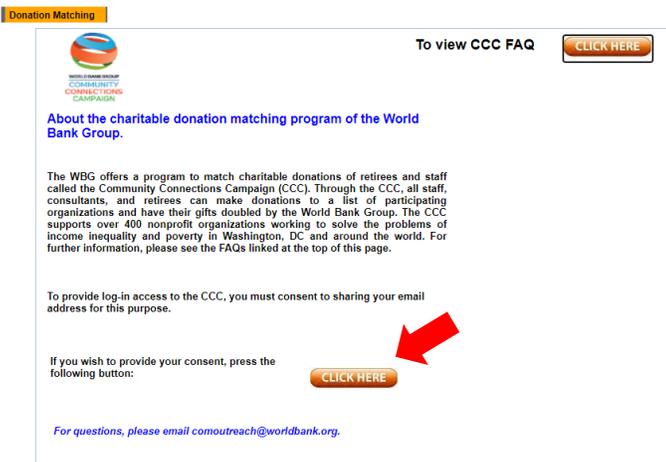
## Step-7

Once you are in the Retiree Portal, click on the *Donation Matching* tab.



## Step-8

Select the orange *Click Here* button at the bottom of the page to be taken to the consent recording page.



## Step-9

Select the first option to consent to share your email address and click the orange *Save* button at the bottom of the page.

### Register to Participate in the CCC

To provide log-in access to the CCC, you must consent to sharing your email address and acknowledge that payment contributions will not be collected from your pension paycheck.

If you provide this consent and acknowledgement, the WBG will enable your account to be created. You will then be able to access the CCC platform in 24 hours.

I consent to share my email address

I wish to participate in the WBG's charitable donation matching program, Community Connections. For this purpose, I authorize WBG to share my email address with the outside vendor, Benevity, that operates its giving platform, so I can access the Community Connections system. Benevity will process my information in accordance with its privacy policy.

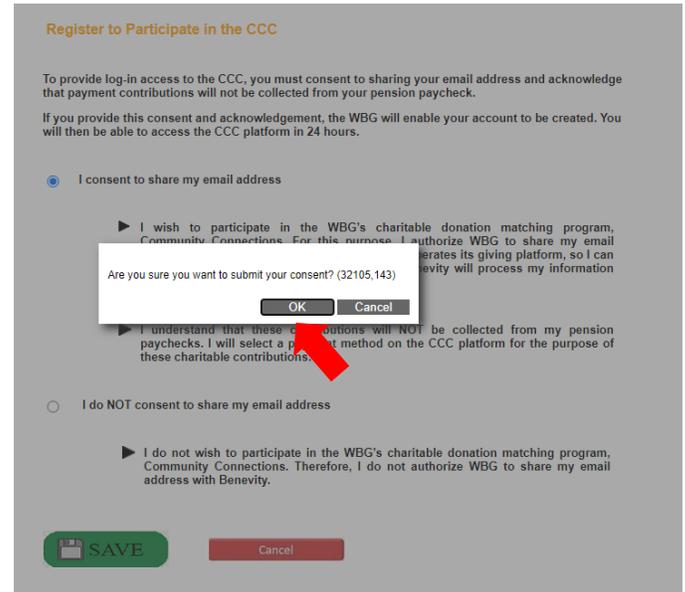
I understand that these contributions will NOT be collected from my pension paychecks. I will select a payment method on the CCC platform for the purpose of these charitable contributions.

I do NOT consent to share my email address

I do not wish to participate in the WBG's charitable donation matching program, Community Connections. Therefore, I do not authorize WBG to share my email address with Benevity.

## Step-10

Select *OK* to confirm your submission.



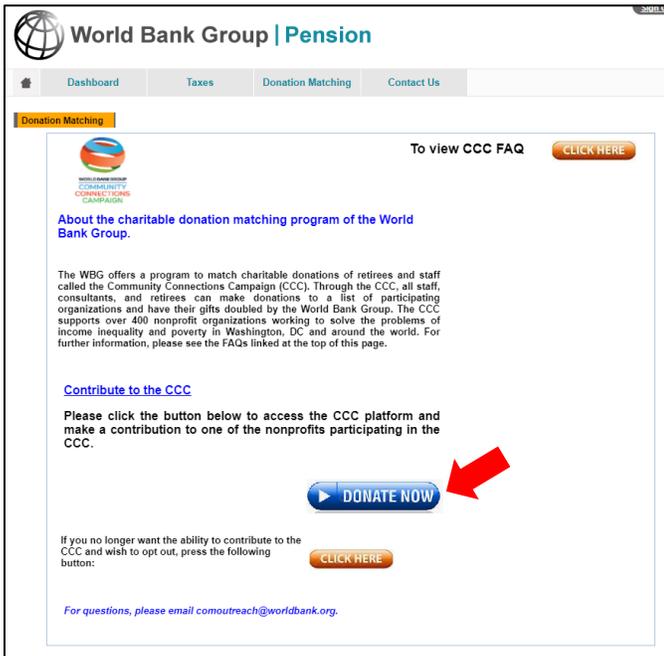
## Step-11

The below message will now be displayed. Click *OK* to go back to the Donation Matching page. Please note that it takes 24 hours for Community Connections to process your consent.



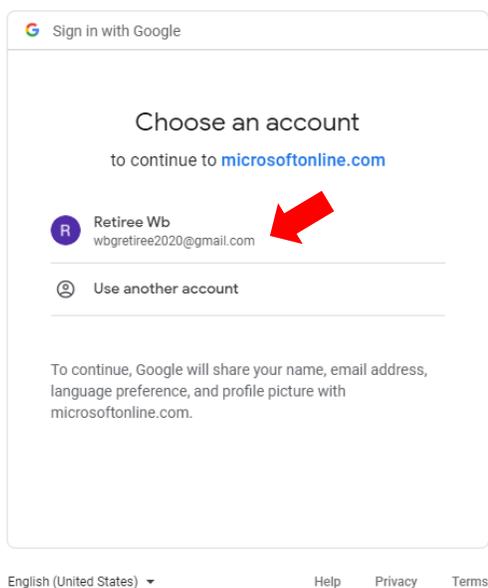
## Step-12

After 24 hours, return to the Donation Matching page via your preferred method from Step 1 and click the blue *Donate Now* button below.



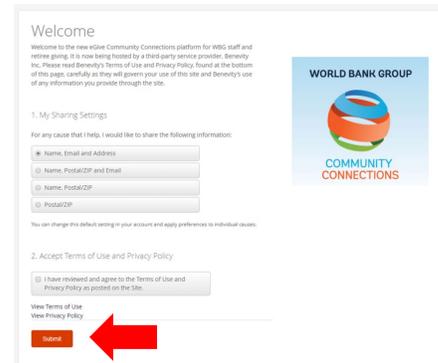
## Step-13 (may appear)

You may be asked to confirm your account. If displayed, please confirm the account registered with the Pension Administration.



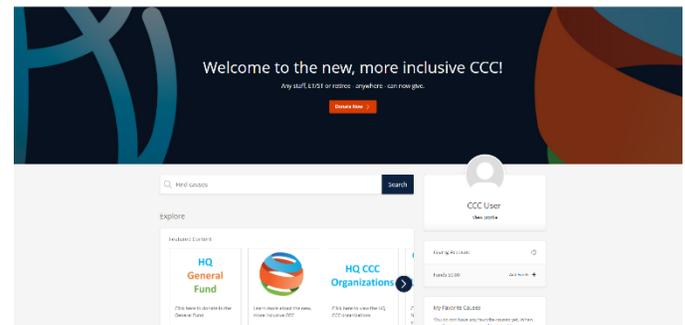
## Step-14 (may appear)

If you are a new user, you will be asked to confirm your acceptance of the Terms of Use and Privacy Policy of Benevity, the external vendor that hosts the CCC platform. Click *Submit* once you have done so.



## Step-15

You are now logged-on to the CCC! You may proceed with making your pledge – please refer to the Retiree FAQs for further information on the CCC and how to pledge.



## ACCESSING THE CCC AFTER CONSENT IS PROCESSED

After your consent has been processed, you can either access the CCC via the dedicated [Retiree Portal](#) [Donation Matching](#) page, or you can go to <https://worldbankgroup.benevity.org/> and click on the orange button to log-in using your account registered with the Pension administration.

