



CGIAR Annual General Meeting 2002

BUSINESS MEETING - Manila, Philippines, November 1, 2002

AGENDA ITEM: 2. Progress with Implementing the CGIAR Reform Program **c) Establishment of System Office**

Issue(s)/Process:

Background: M. Williams (member, SO Steering Committee) will brief the Group about the status of developing an integrated SO business plan. At AGM01 the CGIAR established the System Office; in April 2002, ExCo instructed the CGIAR Director to coordinate development of a System Office *Integrated Business Plan* for 2003. This is a first draft of the Plan. It combines the *Business Case* for the System Office, and an *Integrated Operating Plan (IOP)*, containing tables which describe proposed 2003 activities by function, and a brief description of all ten System Office units. The Plan summarizes the resources requested for the System Office, proposed sources of financing, and next steps in the preparation of the final IOP. Work to finalize the IOP will start as soon as the various governing structures of the component units have confirmed their budgets and specific activities for 2003. Further work will arrive at performance metrics, and identification of any service overlaps and/or gaps. Governance issues also still require further refinement.

Supporting Document(s):

1. Draft CGIAR System Office Integrated Business Plan for 2003

PURPOSE OF THIS COMMUNICATION

<input type="checkbox"/>	Information
<input checked="" type="checkbox"/>	Discussion
<input type="checkbox"/>	Decision:

OUTCOME

<input type="checkbox"/>	No further action required
<input type="checkbox"/>	Approved/accepted
<input type="checkbox"/>	Additional information required
<input type="checkbox"/>	Referred to the next meeting
<input type="checkbox"/>	See comments below

COMMENTS
