

SELECTION FOR CONSULTANTS BY THE WORLD BANK

REQUEST FOR EXPRESSIONS OF INTEREST

Electronic Submissions through World Bank Group eConsultant2

<https://wbgeconsult2.worldbank.org/wbgec/index.html>

ASSIGNMENT OVERVIEW

Assignment Title: Public Sector Consultant, Moldova Country Office

Assignment Countries:

- Moldova

ASSIGNMENT DESCRIPTION

The World Bank is recruiting for a Public Sector Consultant to be the primary team member for the Governance Practice work in the Moldova Country office in Chisinau. The Consultant will report to Governance Practice Task Team Leaders (currently based in Washington, DC and Moscow, Russia) and will collaborate with other team members in the Country Office in Chisinau, including Financial Management and Procurement staff, the Country Manager, and others as required.

The Consultant's overall responsibilities are:

- Act as a key team member in the Governance Practice operations in Moldova, including investment lending, technical assistance, as well as analytical and non-lending technical assistance work.
- Liaise with clients and counterparts on project preparation and implementation, support the clients – government agencies in public administration and public finance reforms (with a focus on tax policy and administration) design and implementation. Clients and counterparts include, but are not limited to, senior level officials (Minister, Chairman level) and their technical staff in the State Chancellery, Ministry of Finance and Tax Inspection, and their Project Implementation Unit, and other relevant line-ministries and state agencies (e.g. E-Governance Center).
- Monitor, analyze, and regularly report on country developments, policy issues, and political economy factors that affect developments in public administration and public finance. Provide advice to Governance Team Leaders, Practice Managers, Country Manager, and the Program Leader, on these issues and how the World Bank Group should respond.
- Author sections of, and provide other written inputs into, technical documents (project documents, policy notes, outputs of analytical and advisory/AAA work, etc.). Review and correct Romanian translations of technical documents when necessary.

- Maintain, and strengthen when necessary, dialogue with country counterparts and stakeholders, including representatives of government authorities, non-government organizations and international development partners. Facilitate dialogue on relevant issues.
- Monitor World Bank funded projects and activities progress, implementation arrangements, resolve immediate issues, and take action to help ensure that Governance Practice operations are implemented smoothly and based on the Bank's guidelines and procedures.
- Participate in Governance team missions, and contribute to mission and project-related reports.
- Collaborate with other World Bank colleagues as required on public sector development issues, including Macro & Fiscal, Trade & Competitiveness, and others as appropriate.

This includes, but is not limited to, the following specific tasks related to the FY16 portfolio:

Public Administration Reform project preparation:

- Act as the key Moldova-based team member for project identification and preparation support. This includes, but is not limited to, liaising with the client and key stakeholders on public administration reform issues, information gathering, and project document drafting.
- Monitor project preparation activities and implementation arrangements, support the client in preparing project documentation, resolve immediate problems, and take action to help ensure that the project preparation goes as planned.

Tax Administration Modernization project preparation:

- Act as the key Moldova-based team member for project preparation support. This includes, but is not limited to, liaising with the client and key stakeholders on tax administration issues, information gathering, and project document drafting.
- Monitor project preparation activities and implementation arrangements, support the client in preparing project documentation and implementation of recipient-executed project preparation grant, resolve immediate problems, and take action to help ensure that the project preparation goes as planned.

Key Qualifications

- A Master's degree in public administration, public finance, economics, development, law, or relevant field.
- A minimum of 5 years of experience in public sector development-related issues.
- Sound knowledge of public sector development issues, public administration and tax policy and administration reforms, good understanding of Moldova's public sector issues.

- Demonstrated ability to objectively analyze and make recommendations regarding public sector issues in Moldova.
- Familiarity with, and demonstrated ability to build and maintain relationships with, key government and non-government stakeholders as well as international development partners.
- Experience of working for a development finance institution or other international donor organization.
- Familiarity with the World Bank policies and procedures for projects preparation and implementation is an advantage.
- Ability to work independently, with remote supervision; proactive, takes initiative.
- Commitment to deadlines.
- Excellent writing and communication skills in English and Romanian.

Interested candidates should submit their CVs and a personal statement of 700 words or less through the World Bank eConsultant2 system, selection number 1181150, by COB May 20, 2015. Interviews are scheduled to be held in Chisinau the week of June 1.

The initial contract is planned to start in July – August 2015 for 60 days as a probation period with the following possibility of extension for up to 150 days until the end of June 2016. The contract may be renewed for subsequent Fiscal Years, based on the Consultant's performance and business needs.

FUNDING SOURCE

The World Bank intends to finance the assignment / services described below under the following trust fund(s):

- BANK BUDGET

ELIGIBILITY

INDIVIDUAL / FIRM PROFILE

The consultant will be an individual.

SUBMISSION REQUIREMENTS

The World Bank now invites eligible consultants to indicate their interest in providing the services. Interested consultants must provide information indicating that they are qualified to perform the services (CV and cover letter for individuals). Please note that the total size of all attachments should be less than 5MB.

Interested consultants are hereby invited to submit expressions of interest.

Expressions of Interest should be submitted, in English, electronically through World Bank Group eConsultant2 (<https://wbgeconsult2.worldbank.org/wbgec/index.html>)