



## **Guidelines to Upload Your Final Paper**

To upload your final paper for 2015 Land and Poverty Conference, please log into your Conftool user account using the following link:

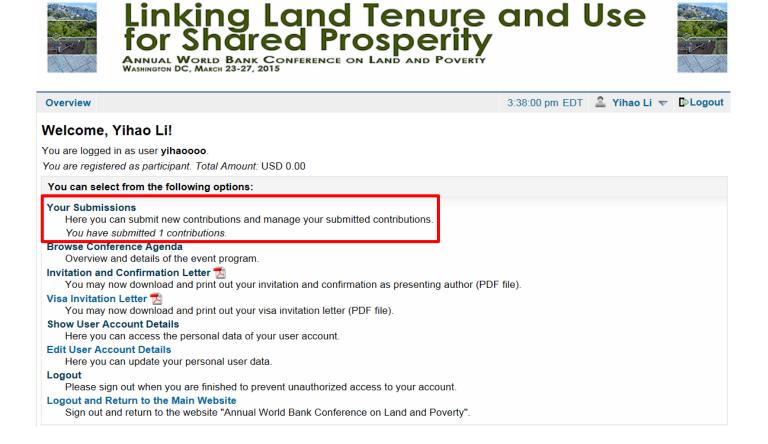
https://www.conftool.com/landandpoverty2015/

It is important that your final paper adhere to the guidelines and formatting instructions provided on the 2015 conference website.

http://www.worldbank.org/content/dam/Worldbank/Event/DEC/Land\_and\_Poverty\_Conference/Guidelines\_and\_Formatting\_Instructions\_for\_Full\_Papers.pdf

Please review this document as you prepare your final submission, and follow the steps below after you have prepared your final paper.

**Step 1:** From the "Overview" screen in Conftool, please select "Your Submissions".

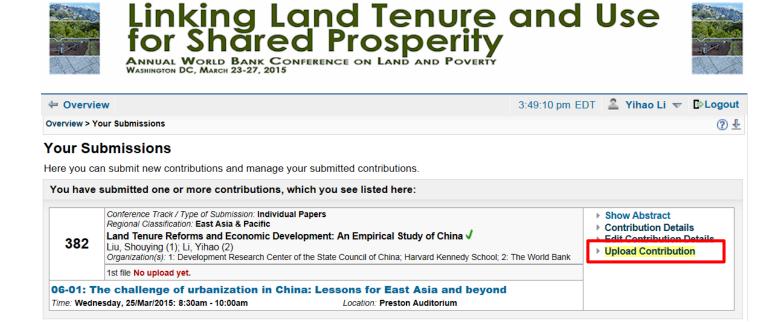






**Step 2:** You should see the details of your submitted contribution. Below your contribution details is the panel your paper has been assigned to within the conference program. Please note that the conference agenda is a preliminary draft and subject to change.

Please click "Upload Contribution" to the right of the screen.

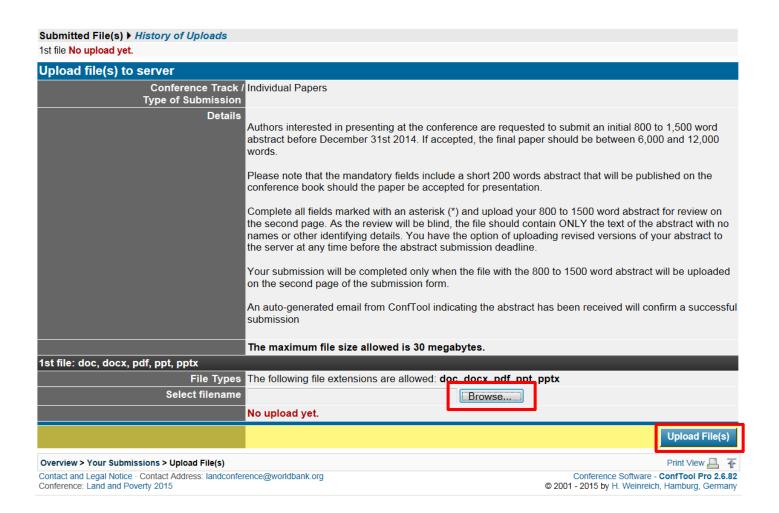






**Step 3:** At the bottom of the page, please click "Browse" and choose your paper. Note that even though the Conftool website can accept a variety of file formatd, we request that you submit PDF files only.

Finally, click "Upload File(s)". Once uploaded, you will see a confirmation on the next screen. You will also receive a confirmation email. Please note that you can continue to upload revised versions of your contribution to Conftool up until 11:59 PM on January 31, 2015 (Eastern Standard Time).



Questions? Email the Land Conference team at <a href="mailto:landconference@worldbank.org">landconference@worldbank.org</a>