



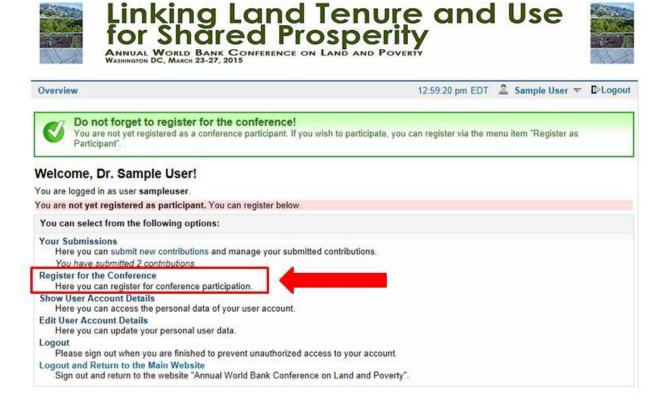
General Registration Instructions for World Bank Group Staff

Please complete the registration process for the <u>2015 Annual World Bank Conference on Land and Poverty</u> by logging into your **ConfTool** user account using the following link:

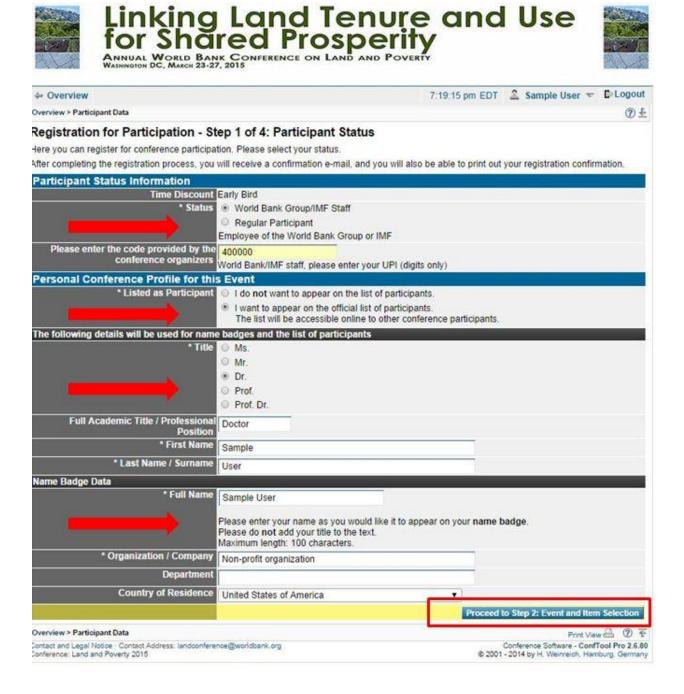
https://www.conftool.com/landandpoverty2015/.

If you have not created a Conftool account, please access the link above and create a user account. Separate online registrations must be completed for each person attending the conference.

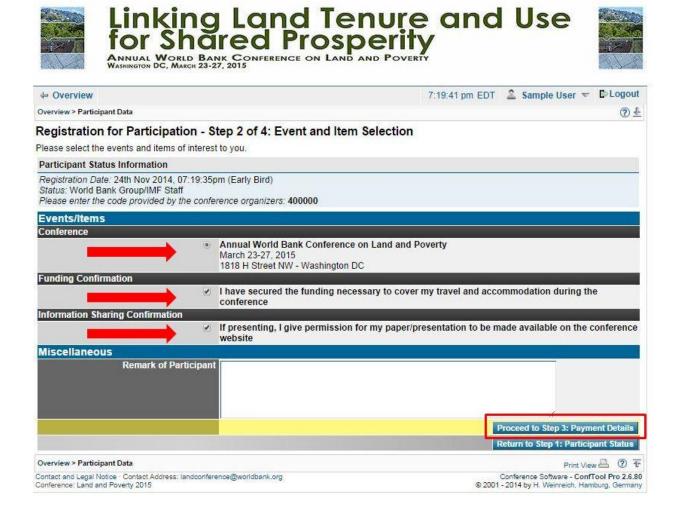
1. From the **Overview** screen in <u>ConfTool</u>, please select **Register for the Conference** to begin registration.



2. In **Step 1** of the registration process, please select World Bank/IMF Staff under **Status**, and **enter your UPI number** in the registration code field (**digits only**). Please also enter whether or not you would like to appear on the list of participants, and complete your personal information details.



3. In **Step 2** of the registration process, please select the conference under the **Events/Items** section. In order to register for the conference, please confirm that your participation in the conference will not require support from the conference organizers and that you have secured funding to attend the conference, even if this does not apply to you. You must also agree to make your paper and/or presentation publicly available on the conference website, if you are presenting.



4. You will automatically be redirected to **Step 4**. Please review the details of your registration and read the terms of registration and payment (the payment terms are not applicable to you). Press the **Register Now** button at the bottom of the page to confirm your registration.



You will be sent a confirmation email, confirming the details of your registration and payment.

Questions? Email the Land Conference team at landconference@worldbank.org